

88, August 15

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State of Minnesota

# STATE REGISTER

Department of Administration—Documents Division

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# State Register

## Judicial Notice Shall Be Taken of Material Published in the State Register

The *State Register* is the official publication of the State of Minnesota, containing executive orders of the governor, proposed and adopted rules of state agencies, official notices to the public, state and non-state public contracts, grants, supreme court and tax court decisions, and a monthly calendar of cases to be heard by the state supreme court.

### Printing Schedule and Submission Deadlines

Vol. 13 Issue Number	*Submission deadline for Executive Orders, Adopted Rules and **Proposed Rules	*Submission deadline for State Contract Notices and other **Official Notices	Issue Date
7	Monday 1 August	Monday 8 August	Monday 15 August
8	Monday 8 August	Monday 15 August	Monday 22 August
9	Monday 15 August	Monday 22 August	Monday 29 August
10	Monday 22 August	Monday 29 August	Monday 5 September

\*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

\*\*Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the State Register editorial offices, 504 Rice Street, St. Paul, Minnesota 55103, (612) 296-4273.

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Subscribers who do not receive a copy of an issue should notify the *State Register* Circulation Manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

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Contact: Senate Public Information Office  
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(612) 296-0504

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**This Week**—weekly interim bulletin of the House.

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Contact: House Information Office  
Room 175 State Office Building, St. Paul, MN 55155  
(612) 296-2146

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as **Proposed Rules**. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-652-9747 and ask for "Documents."

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## Proposed Rules

Pursuant to Minn. Stat. of 1982, §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

## Department of Commerce

### Proposed Permanent Rules Relating to Interest Rate Disclosure

#### Notice of Intent to Adopt Rules Without a Public Hearing

Notice is hereby given that the Department of Commerce intends to adopt the above-entitled rules without a public hearing following the procedures set forth in the Administrative Procedures Act for adopted rules without a public hearing in *Minnesota Statutes*, section 14.22-14.28. Authority for the adoption of these rules is contained in *Minnesota Statutes*, Section 45.023 and 45.025.

All persons have 30 days to submit comments in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed. The proposed rules may be modified if the modifications are supported by the data and views submitted to the Department and do not result in a substantial change.

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

## Proposed Rules

Any person may make a written request for a public hearing within the 30 day comment period. If 25 or more persons submit a written request for a public hearing within the 30 day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the department will proceed pursuant to *Minnesota Statutes*, sections 14.13 to 14.20.

Persons who wish to submit comments or a written request for a public hearing should submit them to:

Patricia Peterson  
Staff Attorney  
Department of Commerce  
500 Metro Square Building  
St. Paul, MN 55101  
(612) 296-2284

A Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rules has been prepared and is available upon request from Patricia Peterson.

Pursuant to *Minnesota Statutes* Section 14.115, subdivision 2, the impact on small business has been considered in the promulgation of the rules. Anyone wishing to present evidence or argument as to the rules' effect on small business may do so. The Department's position regarding the impact of the rules on small business is set forth in the Statement of Need and Reasonableness.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule, must submit the written request to Patricia Peterson.

Michael A. Hatch  
Commissioner of Commerce

### Rules as Proposed (all new material)

#### 2790.1750 INTEREST RATE DISCLOSURE; DISCLOSURE SHEET.

Subpart 1. **Scope.** This part applies to life insurance policy illustrations based upon a prospective purchaser's age and sex that do not provide a comparison with another policy. For purposes of this part, "applicant" includes a person who applies to purchase or who purchases a life insurance policy.

Subp. 2. **Waiver; disclosure sheet.** The requirements of *Minnesota Statutes*, section 45.025, subdivision 2, are waived with respect to those life insurance policy illustrations described in subpart 1 if, before the payment of any portion of the purchase price for the policy, the applicant receives a disclosure sheet in the form prescribed by the commissioner. The disclosure sheet must be signed and dated by the applicant and the insurance agent offering or advertising the policy, and a copy of the disclosure sheet must be left with the applicant.

Subp. 3. **Contents of disclosure sheet for universal life insurance policies.** "Universal life insurance policy" means any individual life insurance policy under the provisions of which separately identified interest credits (other than in connection with dividend accumulations, premium deposit funds, or other supplementary accounts) and mortality and expense charges are made to the policy. A universal life insurance policy may provide for other credits and charges, such as charges for the cost of benefits provided by rider. The disclosure sheet must contain the following information. No additional or alternative information may be included on the disclosure sheet, for purposes of this part, without the approval of the commissioner.

#### LIFE INSURANCE POLICY FACT SHEET UNIVERSAL LIFE PRODUCTS

##### I. GENERAL INFORMATION

This is a life insurance policy fact sheet. Minnesota law requires that this fact sheet be provided to you before you make any payment on a life insurance policy.

##### II. INSURER AND BASIC POLICY INFORMATION

A. Name and Address of Insurer:

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- B. Single Premium \_\_\_\_\_ Annual Premium \_\_\_\_\_ Other \_\_\_\_\_ (check one)
- C. Amount of death benefit at end of first year \$ \_\_\_\_\_
- D. Will the death benefit vary with the interest rate credited? \_\_\_\_\_ Yes \_\_\_\_\_ No
- E. Is the advertised interest rate guaranteed? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, for how long?

**III. CALCULATION OF EARNINGS ON PREMIUM**

- A. Amount of first year premium \$ \_\_\_\_\_
- B. Amount of premium allocated to death benefit and expenses \$ \_\_\_\_\_
- C. Balance upon which interest will be calculated \$ \_\_\_\_\_
- D. Amount of interest income at advertised rate \$ \_\_\_\_\_
- E. Policy value at end of first year \$ \_\_\_\_\_\*

\*NOTE: This value may not be available without surrender charges which are disclosed below.

**IV. SURRENDER CHARGE**

This policy should be purchased only for long-term planning. Surrender charges may be substantial and will be imposed as specified below, assuming that the advertised rate of interest and illustrated premiums are paid.

- A. Surrender charge assessed if surrendered at the end of the first year \$ \_\_\_\_\_
- B. The amount you will receive if you surrender at the end of the first year (III-E minus IV-A) \$ \_\_\_\_\_
- C. Number of years for which a surrender charge is imposed \_\_\_\_\_

\_\_\_\_\_  
Signature of Agent  
Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

\_\_\_\_\_  
Signature of Applicant  
Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Subp. 4. **Contents of disclosure sheet for other than universal life products.** The disclosure sheet must contain the following information. No additional or alternative information may be included on the disclosure sheet, for purposes of this part, without the approval of the commissioner.

**LIFE INSURANCE POLICY FACT SHEET  
OTHER THAN UNIVERSAL LIFE PRODUCTS**

**I. GENERAL INFORMATION**

This is a life insurance policy fact sheet. Minnesota law requires that this fact sheet be provided to you before you make any payment on a life insurance policy.

**II. INSURER AND BASIC POLICY INFORMATION**

- A. Name and Address of Insurer:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- B. Single Premium \_\_\_\_\_ Annual Premium \_\_\_\_\_ Other \_\_\_\_\_ (check one)
- C. Amount of death benefit at end of first year \$ \_\_\_\_\_
- D. Will the first year death benefit vary with the dividend credited or other nonguaranteed payment? \_\_\_\_\_ Yes \_\_\_\_\_ No

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

# Proposed Rules

## III. FIRST YEAR VALUES

This policy should be purchased only for long-term planning. The values shown below assume the illustrated dividend or other nonguaranteed payment and the illustrated premiums are paid.

- A. Amount of first year premium \$ \_\_\_\_\_
- B. Guaranteed cash value, end of first year \$ \_\_\_\_\_
- C. Dividend or other nonguaranteed payment, end of first year \$ \_\_\_\_\_
- D. The amount you will receive if you surrender at the end of the first year (III-B plus III-C) \$ \_\_\_\_\_

Signature of Agent  
Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Signature of Applicant  
Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### 2790.1751 INTEREST RATE DISCLOSURE; CERTAIN GROUP CONTRACTS OR POLICIES.

Subpart 1. **Definition.** "Code" as used in this part means the United States Internal Revenue Code of 1986, as amended through December 31, 1987.

Subp. 2. **Exemption.** *Minnesota Statutes*, section 45.025, subdivisions 2 and 5, do not apply to:

A. a group annuity contract or policy that is issued to an employer or trustee to fund an employee pension or retirement plan which is a plan described in sections 401, 403, 408(c), or 457(b) of the Internal Revenue Code, or to an employer described in section 501(c)(3) of the Internal Revenue Code to fund a pension or retirement plan; or

B. a group life insurance or group health insurance contract or policy issued to an employer, association of employees, or trustee to provide life insurance, health insurance, or disability benefits under an employee benefit plan; provided that the plan described in this item or item A has assets of at least \$1,000,000 as of the date that the contract or policy is issued.

### Rules as Proposed

#### 2790.2200 PENALTY.

Violations of this chapter subject the violator to the penalties described in *Minnesota Statutes*, chapters 45, 60A, and 62A.

**REPEALER.** *Minnesota Rules*, part 2790.0200, is repealed.

## Pollution Control Agency

### Proposed Permanent Rules Relating to Individual On-Site Wastewater Treatment Grants

#### Notice of Intent to Adopt Rules Without a Public Hearing

Notice is hereby given that the Minnesota Pollution Control Agency (Agency) intends to adopt the above-entitled rules without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes* §§ 14.22 to 14.28 (1986). The Agency's authority to adopt the rule is set forth in *Minnesota Statutes* § 116.18, Subd. 3c(f) (Supp. 1987).

All persons have until 4:30 p.m. on September 15, 1988, to submit comments in support of or in opposition to the proposed rules or any part or subpart of the rules. Comment is encouraged. Each comment should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rules within the comment period. If 25 or more persons submit a written request for a public hearing within the comment period, a public hearing will be held unless a sufficient number withdraw their requests in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rules addressed, the reason for the request, and any change proposed. If a public hearing is required, the Agency will proceed pursuant to *Minnesota Statutes* §§ 14.131 to 14.20 (1986).

Comments or written requests for a public hearing must be submitted to:

Jeanne Eggleston  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St. Paul, Minnesota 55155  
(612) 296-7223

The proposed rules may be modified if the modifications are supported by data and views submitted to the Agency and do not result in a substantial change in the proposed rules as noticed.

The proposed rules, if adopted, will create an individual on-site wastewater treatment systems grants program. The program will make grants available to municipalities to assist owners of individual on-site wastewater treatment systems to upgrade or replace their failed systems. The proposed rules are published below. One free copy of the rules is available upon request from Ms. Eggleston at the address and telephone number stated above.

A Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rules and identifies the data and information relied upon to support the proposed rules has been prepared and is available from Ms. Eggleston upon request.

You are hereby advised, pursuant to *Minnesota Statutes* § 14.115 (1986), "Small business considerations in rulemaking," that the proposed rules will have no direct effect on small businesses.

In addition, you are hereby advised, pursuant to *Minnesota Statutes* § 14.11 (1986), that none of the cost to local public bodies to construct wastewater treatment facilities is directly attributable to these rules.

Finally, you are hereby advised, pursuant to *Minnesota Statutes* § 17.83 (1986), that the MPCA has determined that these rules will not have an adverse effect on agricultural land.

If no hearing is required, upon adoption of the rules, the rules and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the rules as adopted, must submit a written request to Ms. Eggleston.

Gerald L. Willet  
Commissioner

## **Rules as Proposed (all new material)**

### **INDIVIDUAL ON-SITE WASTEWATER TREATMENT SYSTEMS GRANTS PROGRAM**

#### **7075.1400 PURPOSE.**

Parts 7075.1400 to 7075.1530 provide for the administration of the individual on-site wastewater treatment systems grants program that makes grants available to municipalities to assist owners of individual on-site wastewater treatment systems to upgrade or replace their failed individual on-site wastewater treatment systems.

#### **7075.1410 DEFINITIONS.**

Subpart 1. **Scope.** For the purpose of parts 7075.1400 to 7075.1530 the following terms have the meanings given them.

Subp. 2. **Abatement notice.** "Abatement notice" means an official document issued by the municipality to the owner of an individual on-site wastewater treatment system stating that the owner is in violation of the municipality's ordinance that adopts the requirements of chapter 7080. The abatement notice must include a citation to the ordinance alleged to have been violated.

Subp. 3. **Agency.** "Agency" means the Minnesota Pollution Control Agency.

Subp. 4. **Authority.** "Authority" means the Minnesota Public Facilities Authority.

Subp. 5. **Commissioner.** "Commissioner" means the commissioner of the Minnesota Pollution Control Agency.

Subp. 6. **Construction cost.** "Construction cost" means the cost of the materials, labor, overhead, and profit necessary for instal-

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## Proposed Rules

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lation, construction, and repair of an individual on-site wastewater treatment system established by a contract between a system owner and a system installer.

Subp. 7. **Designer.** "Designer" means a person who designs individual on-site wastewater treatment systems, and has received agency approval under part 7075.1440.

Subp. 8. **Dwelling.** "Dwelling" means any building or place used or intended to be used by human occupants as a single family or two family unit.

Subp. 9. **Failed system.** "Failed system" means a wastewater treatment system that has been issued an abatement notice by the municipality's inspector.

Subp. 10. **Individual on-site wastewater treatment system or individual system.** "Individual on-site wastewater treatment system" or "individual system" means a wastewater treatment system, or part of a system, serving one or two dwellings or other establishments, that uses subsurface soil treatment and disposal.

Subp. 11. **Inspector.** "Inspector" means a person employed by or under contract to the municipality who inspects individual on-site wastewater treatment systems for conformance with the ordinance that adopts the requirements of chapter 7080, and has received agency approval under part 7075.1440.

Subp. 12. **Installer.** "Installer" means a person who constructs or repairs individual on-site wastewater treatment systems, and has received agency approval under part 7075.1440.

Subp. 13. **Median household income.** "Median household income" means the income data named "median household income" from the most recent decennial census of the United States.

Subp. 14. **Mound system.** "Mound system" means a system for which the soil treatment area is built above the naturally occurring soil surface to overcome limits imposed by proximity to water table or bedrock, or by rapidly or slowly permeable soils.

Subp. 15. **Municipality.** "Municipality" means any county, city, town, the Metropolitan Waste Control Commission established in *Minnesota Statutes*, chapter 473, the Metropolitan Council when acting under that chapter, an Indian tribe or an authorized Indian tribal organization, or any other governmental subdivision of the state responsible by law for the prevention, control, and abatement of water pollution in any area of the state.

Subp. 16. **Other establishment.** "Other establishment" means a public or private structure other than a dwelling that generates wastewater.

Subp. 17. **Seasonal residence.** "Seasonal residence" means a dwelling used for less than 182 days of a calendar year by a single family or household. Second homes, vacation residences, and recreation residences are included in this definition.

Subp. 18. **Site evaluator.** "Site evaluator" means a person who investigates soils and site characteristics, does soil borings or percolation tests for use in designing individual on-site wastewater treatment systems, and has received agency approval under part 7075.1440.

Subp. 19. **Trench or bed system.** "Trench or bed system" means an individual wastewater treatment system employing a building sewer, sewage tank, and the soil treatment system consisting of trenches or a seepage bed constructed below the original soil surface.

### 7075.1420 ELIGIBILITY.

Subpart 1. **Municipality eligibility.** A municipality applying for the individual system owners must meet the following conditions to be eligible for a grant:

A. be authorized by its governing body to assume responsibility for the grant application and related documents for owners of individual on-site wastewater treatment systems who are in its jurisdiction and included in the planning area under part 7075.1430, subpart 2;

B. have developed and adopted a wastewater treatment plan under part 7075.1430;

C. have enacted and be enforcing an ordinance that adopts the requirements of chapter 7080, Individual Sewage Treatment Systems Standards;

D. have enacted an ordinance that establishes a maintenance plan for the individual on-site wastewater treatment systems in its jurisdiction; and

E. have a median household income that is less than the state median household income. Municipalities not included in the decennial census shall submit an alternate median household income figure for their municipality, supported by complete income data and a computation methodology. If the data is complete and the computation methodology is equivalent to the decennial census, the alternate median household income will be approved by the commissioner.

Subp. 2. **Individual system eligibility.** The individual systems to be replaced or upgraded included in the municipality's grant application must meet the following conditions:

- A. be a failed system;
- B. have been constructed before January 1, 1977;
- C. not be serving a seasonal residence; and
- D. not have been constructed with state or federal water pollution control funds.

Subp. 3. **Previous funding.** Individual systems located in geographic areas that were included in planning areas of projects previously funded with state or federal water pollution control funds are not eligible for funding under this part.

#### **7075.1430 WASTEWATER TREATMENT PLAN.**

Subpart 1. **General requirements.** The municipality must develop a wastewater treatment plan that identifies wastewater treatment needs and proposes long-term solutions for a planning area under subpart 2. The plan must be adopted by the municipality's governing body.

Subp. 2. **Planning area.** The planning area is the entire geographic area in the municipality's jurisdiction unless the municipality submits an alternative proposal at the time of application. Alternative proposals must be approved by the commissioner and will be evaluated based on housing density, water quality impact, and public health impact.

Subp. 3. **Plan contents.** The plan must include the following:

- A. a planning area survey prepared by an inspector that identifies failed systems;
- B. site evaluations, including soil investigations, for the failed systems prepared by a site evaluator or site evaluators to determine if it is feasible to replace or upgrade systems on site;
- C. an analysis of the overall wastewater treatment needs in the municipality prepared by a designer using data from a site evaluator or site evaluators;
- D. a list of the specific failed individual on-site wastewater treatment systems, including addresses and names of property owners requesting grant funds and copies of the abatement notices;
- E. a proposal for addressing the remaining wastewater treatment needs in the planning area not covered in item D, including specific actions to be taken and a proposed timetable for addressing the wastewater treatment needs; and
- F. documentation of approval of the inspector, site evaluator or site evaluators, and designer under part 7075.1440.

Subp. 4. **Approval of plan.** The commissioner will review the parts of the plan submitted under subpart 3, items B and C, and approve them if they are in conformance with chapter 7080.

#### **7075.1440 APPROVAL OF INDIVIDUAL ON-SITE WASTEWATER TREATMENT PERSONNEL.**

Subpart 1. **General requirement.** For the purposes of parts 7075.1400 to 7075.1530, inspectors, site evaluators, designers, and installers who inspect, evaluate sites for, design, and install individual on-site wastewater treatment systems under those parts must be approved by the commissioner under subpart 2 or 3.

Subp. 2. **First alternate approval criteria.** A person referred to in subpart 1 will be approved by the commissioner if the person is fully certified by the agency through the individual sewage treatment systems certification program administered by the agency in cooperation with the Individual Sewage Treatment Systems Advisory Committee established under part 7080.0100. Approval is automatic upon submittal of certification number.

Subp. 3. **Second alternate approval criteria.** A person referred to in subpart 1 may apply for approval under this subpart by submitting an application provided by the commissioner upon request. An applicant will be approved by the commissioner if the applicant meets the requirements of items A and B.

A. An applicant must demonstrate knowledge by scoring a minimum of 70 percent correct on an examination based on chapter 7080 and administered by the commissioner.

B. An applicant must document experience by completing the following requirements:

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## Proposed Rules

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(1) An inspector must submit a list of individual on-site wastewater treatment systems inspected by the applicant in the past three years. The inspector must certify that a minimum of 30 systems, or parts of systems, listed conform with the criteria in chapter 7080.

(2) A site evaluator must submit a list of individual on-site wastewater treatment systems for which the evaluator has conducted site evaluations in the past three years. The site evaluator must certify that a minimum of 20 sites for the systems listed were evaluated according to the criteria in chapter 7080.

(3) A designer must submit a list of individual on-site wastewater treatment systems designed by the applicant in the past three years. The designer must certify that a minimum of 20 systems listed were designed according to the criteria in chapter 7080.

(4) An installer must submit a list of individual on-site wastewater treatment systems constructed or repaired by the applicant in the past three years. The installer must certify that a minimum of ten systems listed were constructed or repaired according to the criteria in chapter 7080.

Subp. 4. **Notification of approval.** The commissioner will approve or deny an application within 30 days of the receipt of information required under subpart 3. Applicants may reapply at any time.

Subp. 5. **Purpose of agency approval.** Agency approval of inspectors, site evaluators, designers, and installers is for grant funding purposes only. This approval does not make the agency responsible for the technical adequacy of the work of inspectors, site evaluators, designers, and installers nor does it alter legal liability of this personnel otherwise provided by law.

### 7075.1450 APPLICATION.

Subpart 1. **Notice of taking applications.** The commissioner will request the authority to publish in the State Register a notice that applications for individual on-site wastewater treatment grants will be accepted by the authority. The application closing date will be established by the commissioner, and will be no less than 90 days after the publication date.

Subp. 2. **Application requirements.** The municipality must apply for a grant on a form provided by the commissioner. The municipality must submit to the authority the following information with the application:

A. a resolution of the governing body of the municipality that designates the municipality as the responsible party for the grant application and related documents, authorizes the filing of the application, and designates the municipal official authorized to sign the application and related documents;

B. the wastewater treatment plan prepared under part 7075.1430;

C. a copy of the ordinance that adopts the requirements of chapter 7080 and certification that the ordinance is being enforced;

D. a copy of the ordinance establishing a maintenance plan under part 7075.1420, item D;

E. alternative median household income data under part 7075.1420, item E, for municipalities not included in the decennial census;

F. signed statements from the individual system owners stating that their system meets the following conditions:

(1) the system to be replaced or upgraded was constructed before January 1, 1977;

(2) the system to be replaced or upgraded was not constructed with funds from state or federal water pollution control funds; and

(3) the system to be replaced or upgraded does not serve a seasonal residence;

G. the municipality's estimated date for the completion of all construction and final request for payment for the grant eligible systems; and

H. a statement from the municipality that it has an inspector on staff or under contract for services, including documentation of approval under part 7075.1440.

Subp. 3. **Other information.** After the application is received, the municipality must submit any other information requested by the commissioner necessary to clarify the application.

Subp. 4. **Application closing date.** The application must be postmarked by the noticed application closing date.

Subp. 5. **Incomplete applications.** Municipalities that submit applications that do not include the information required in subparts 2 and 3 or that are not submitted by the application closing date are ineligible for funding. The municipalities may reapply in a later application period.

### 7075.1460 ELIGIBLE COSTS.

Subpart 1. **Eligible costs.** Only the actual construction costs of upgrading or replacing failed individual on-site wastewater treatment systems that have been identified under part 7075.1430, subpart 3, item D, are eligible.

Subp. 2. **Ineligible costs.** All nonconstruction costs including planning, engineering and design, site evaluation and soil investigation, inspection, and administrative costs are ineligible.

Subp. 3. **Number of systems limitation.** The eligibility of costs for a treatment site is limited to either a trench or bed system or a mound system under part 7075.1470, subpart 1.

Subp. 4. **Costs incurred before grant award.** An owner may incur costs before the award of the grant and retain eligibility for reimbursement of eligible costs if the following conditions are met:

A. the municipality has developed and adopted a wastewater treatment plan as described in part 7075.1430 before construction costs are incurred by the owner of the individual system;

B. the owner's system is specifically identified on the municipality's wastewater treatment plan; and

C. the municipality submits a complete and timely application, during the first noticed application period under part 7075.1450, subpart 1, following the adoption of the wastewater treatment plan.

#### **7075.1470 AMOUNT OF THE GRANT AWARD.**

Subpart 1. **Grant amount.** The amount of the grant will be 50 percent of the actual eligible costs under part 7075.1460 up to a maximum grant of \$2,500 per trench or bed system and \$3,750 per mound system.

Subp. 2. **Partial awards.** A municipality that receives only a part of the grant to which it is entitled, due to the limitation of funding, will be entitled to receive a grant amendment in the next year or years, if individual on-site wastewater treatment systems grant funding is available, until the full amount of the grant is awarded.

#### **7075.1480 PRIORITY RANKING.**

Municipalities that meet the requirements of parts 7075.1420 to 7075.1450 will be ranked for funding priority from lowest median household income to highest median household income, with the lowest median household income receiving the highest priority.

#### **7075.1490 CERTIFICATION OF AWARD.**

Subpart 1. **Funding list.** The commissioner will prepare a list of municipalities eligible to receive grant funding under this program.

Subp. 2. **Public participation.** The following provisions govern public participation:

A. The commissioner will prepare an individual on-site wastewater treatment systems grants funding list and make it available to the public at least 45 days before adoption. The commissioner shall mail a free copy of the proposal to any interested person upon request.

B. The commissioner will give affected municipalities at least 45 days notice of the agency board meeting at which the funding proposal will be acted upon.

C. Interested persons may present oral statements at the agency board meeting. The chair may place reasonable restrictions upon the time and manner in which oral comments are submitted. Written statements must be received by the agency board at least five days before the meeting.

Subp. 3. **Certification to authority.** The commissioner will certify to the authority the individual on-site wastewater treatment systems grants program funding list approved by the agency.

#### **7075.1500 PAYMENT CONDITIONS.**

Payment of the grant is contingent on complying with the following conditions:

A. The upgrade or replacement to the existing system must be designed by a designer using data from a site evaluator.

B. The upgrade or replacement to the existing system must be constructed by an installer.

C. The upgrade or replacement to the existing system must be inspected and approved by the inspector.

#### **7075.1510 PAYMENTS.**

Subpart 1. **Request for payments.** A municipality must submit payment requests to the commissioner on a form provided by the commissioner.

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## Proposed Rules

Subp. 2. **Schedule of payments.** Payments may be requested monthly as construction on individual systems is completed and approved by the inspector.

Subp. 3. **Documentation.** Before payment of any part of the grant is made, the municipality must submit copies of the following documents for each individual system:

- A. invoices documenting incurred construction costs;
- B. documentation that the system was designed by a designer using data from a site evaluator;
- C. documentation that the system was upgraded or replaced by an installer; and
- D. documentation that the system was inspected and approved by the municipality's inspector.

Subp. 4. **Certification of payment.** Within 30 days of agency receipt of payment request, the commissioner will determine whether payment will be made. If the commissioner determines that payment will not be made, the commissioner will advise the municipality of the deficiencies in the request. If the commissioner determines that payment conditions have been met, the commissioner will certify to the authority that payment should be made.

### 7075.1520 TERMINATION OF GRANT.

Failure of the municipality to comply with the construction schedule contained in the grant agreement constitutes grounds for the commissioner to recommend that the authority terminate the grant.

### 7075.1530 SUBSEQUENT GRANTS.

A municipality awarded a grant from the individual on-site wastewater treatment systems grants program is not eligible for additional funding under the program established by the 1972 Federal Water Pollution Control Act amendments or the state independent grants program, including the individual on-site wastewater treatment systems grants program, unless the municipality is applying for a project that serves a planning area that was not included, under part 7075.1430, subpart 2, in the awarded grant.

## Department of Public Safety

### Proposed Permanent Rules Relating to Deputy Registrars; Motor Vehicle Registration Fee; Reports and Deposits

#### Notice of Hearing

NOTICE IS HEREBY GIVEN that a public hearing will be held pursuant to *Minnesota Statutes* Section 14.14, Subd. 1a, in the above entitled matter in Room 200 of the State Office Building, 100 Constitution Avenue, St. Paul, MN, on October 4, 1988, commencing at 9:00 a.m., and continuing until all interested persons or groups have had an opportunity to be heard concerning adoption of the proposed rules by submitting either oral or written data, statements or arguments. The hearing will be conducted by Administrative Law Judge John L. Lunde, 5th Floor, Flour Exchange, 310 South Fourth Avenue, Minneapolis, MN 55415; telephone 341-7645. The rule hearing procedure is governed by *Minnesota Statutes* Sections 14.02 to 14.45 and 14.48 to 14.56 and by *Minnesota Rules* 1400.0200 to 1400.1200. Questions regarding procedure may be directed to the Administrative Law Judge at the above listed address.

As a result of the hearing process, the proposed rules may be modified. The department therefore strongly urges those who may potentially be affected by the substance of the proposed rules to participate in the hearing process. Written comments may be submitted without appearing at the hearing by mailing them to the Administrative Law Judge. Written material may be submitted and recorded in the hearing record for five working days after the public hearing ends. This comment period may be extended for a longer period not to exceed 20 calendar days if ordered by the Administrative Law Judge at the hearing. In addition, following the close of the initial comment period, interested persons and the agency will be allowed to submit responses to any new information submitted in the comments received during the initial comment period. The responses must be filed within three working days of the close of the initial comment period. Additional evidence may not be submitted during this three day period. Comments submitted into the record are available for review by the public during the comment period at the office of the Administrative Law Judge.

The department's authority to adopt the proposed rules is contained in *Minnesota Statutes*, sections 14.06 and 168.33. A copy of the proposed rules follow this notice.

*Minnesota Statutes* Ch. 10A requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in *Minnesota Statutes* Section 10A.01, Subd. 11, as any individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than \$250, not including his own travel expenses and membership dues, in any year, for

the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than \$250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 625 N. Robert St., St. Paul, MN 55101, telephone (612) 296-5148.

NOTICE IS HEREBY GIVEN that a Statement of Need and Reasonableness is now available for review at the department and at the Office of Administrative Hearings. The Statement of Need and Reasonableness includes a *nearly verbatim repetition* of all of the evidence and argument which the department anticipates presenting at the hearing, justifying both the need for and reasonableness of the proposed rules. Copies of the Statement of Need and Reasonableness may be obtained from the department or the Office of Administrative Hearings at the cost of reproduction.

Pursuant to *Minnesota Statutes*, Section 14.115, "Small business consideration in rule-making," the impact on small business has been considered in the promulgation of the rules. The portions of the rules which may affect small businesses include requirements that the businesses comply with statutory directives. The impact on small businesses has been reduced as much as possible within statutory constraints.

Anyone wishing to present evidence or arguments as to the rules effect on small business may do so.

NOTICE: Any person may request notification of the date on which the Administrative Law Judge's report will be available, after which date the department may not take any final action on the rules for a period of five working days. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the Administrative Law Judge. Any person may request notification of the date on which the rule was adopted and filed with the Secretary of State. The notice must be given on the same day that the rule is filed. If you desire to be so notified you may so indicate at the hearing or request of the department at any time prior to the filing of the rule with the Secretary of State.

The department estimates that there will be no cost to local public bodies in the state to implement the rules for the two years immediately following their adoption, within the meaning of *Minnesota Statutes* Section 14.11, Subd. 1. The department anticipates that the rule will not have a direct and substantial adverse effect on agricultural land within the meaning of *Minnesota Statutes* Section 14.11, Subd. 2.

One free copy of the proposed rules is available and may be obtained by writing to the Department of Public Safety, Admin. Rules, 205 Transportation Bldg., St. Paul, MN 55155. Additional copies will be available at the hearing.

### **Rules as Proposed (all new material)**

#### **7406.0450 REPORTING AND DEPOSITING PRACTICES.**

Subpart 1. **Submitting documentation.** Deputy registrars shall deliver the completed motor vehicle registration and title forms and applications to the registrar, mail the forms and applications in the United States mail addressed to the registrar, or send the forms and applications to the registrar by a package delivery service before the end of the next working day following the receipt of the completed forms or applications.

Subp. 2. **Reporting registrations, fees, and taxes.** Deputy registrars shall report to the registrar, on a form prescribed or approved by the registrar, a summary of the motor vehicle registrations made each working day. The summary must contain a list of the names of the transferees or registrants, the type of transaction for which registration was required, and the amount of fees and taxes collected. Each working day the deputy registrars shall report to the registrar and to the Minnesota state treasurer, on forms supplied by the Department of Finance, the total amount of registration fees and taxes collected and deposited under subpart 3. Deputy registrars shall deliver the daily registration, fee, and tax collection reports to the registrar and the Minnesota state treasurer by mailing the reports in the United States mail addressed to the registrar and to the Minnesota state treasurer, or by sending the reports to the registrar and to the Minnesota state treasurer by a package delivery service, before the end of the next working day following the day for which the reports are made.

Subp. 3. **Depositing fees and taxes.** Before the end of each working day, deputy registrars shall deposit an amount equal to the motor vehicle fees and taxes collected the previous working day, excluding the filing fees collected under *Minnesota Statutes*, section

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## Proposed Rules

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168.33, subdivision 2. Deputy registrars shall make the deposits in approved state depositories to the credit of the state, in accordance with *Minnesota Statutes*, section 168.33, subdivision 2.

Subp. 4. **Maintaining records.** At their business facilities, deputy registrars shall keep complete records for deposits made to approved state depositories and the daily summary reports prepared under subpart 2 for motor vehicle registrations and fees and taxes collected.

Subp. 5. **Penalty.** On discovering a violation of subpart 3, the registrar must send a warning notice to the deputy registrar. The notice must identify the violation and tell the deputy registrar that if the deputy registrar violates subpart 3 again in the following month, a money penalty will be imposed. For each month immediately following a month for which the deputy registrar is warned or penalized, in which the deputy registrar violates this chapter again, the registrar shall impose a penalty of \$10 or an amount computed by the following formula, whichever is greater.

$$\text{Days Late} \times \text{Delinquent Amount} \times \text{Daily Rate} = \text{Penalty}$$

where:

$$\text{Days Late} = \text{Actual number of days each deposit is delinquent}$$

$$\text{Delinquent Amount} = \text{Actual amount each deposit is delinquent}$$

Daily Rate = Interest on all state funds without authority to be invested separately, as determined by the Minnesota Department of Finance, for the month the deposit was due, divided by the number of days in the month the deposit was due. In determining the number of days a deposit is late, weekends and holidays must be included only if the deposit is determined to be already at least two days late. The registrar shall continue to impose monthly penalties until the deputy registrar is no longer in violation of this part.

Subp. 6. **Notice of penalty.** The registrar shall send a written notice of penalty by certified mail. The notice must identify the violations of *Minnesota Statutes*, section 168.33, and this chapter for which the penalty is imposed. The notice must also tell the deputy registrar when the penalty is due, how the penalty must be paid, and how to obtain a review of the penalty.

Subp. 7. **Unpaid penalties.** If a penalty remains unpaid for 30 days from the date the registrar mailed the notice of penalty and if no review is requested, the registrar shall make a claim for payment against the deputy registrar's performance bond, or in the case of a public official serving as a deputy registrar, the registrar shall demand payment from the county treasurer.

Subp. 8. **Administrative review.** When the registrar notifies a deputy registrar that a penalty has been imposed:

A. The deputy registrar may ask the registrar to review the penalty. The deputy registrar may request a review by submitting a statement, together with written materials showing that the deputy registrar processed the motor vehicle registrations in compliance with *Minnesota Statutes*, section 168.33, subdivision 2, and this chapter. The request for review must be submitted within ten days after the deputy registrar receives the notice of penalty. The registrar shall review the materials and notify the deputy registrar within ten days whether the penalty will be affirmed or rescinded. A deputy registrar may withhold the penalty during the review period but must pay the penalty to the state depository account by the end of the working day following notice that the penalty is affirmed.

B. The deputy registrar may request a formal hearing before an impartial hearing officer appointed by the registrar, with or without undergoing the review process set out in item A. The request must be in writing and must be received within 30 days of the day the notice of penalty was mailed. The hearing officer shall conduct a formal hearing in person or by telephone within 30 days of the receipt of the deputy registrar's request. The hearing officer shall mail a written decision to the deputy registrar within ten days of the conclusion of the hearing. The hearing officer may affirm, modify, or rescind the penalty. The hearing officer may affirm the penalty only if the penalty was calculated correctly and the late deposit was the result of foreseeable circumstances within the control of the deputy registrar.

Subp. 9. **Revocation.** Imposing a penalty under this part does not affect the registrar's authority to revoke the appointment of a deputy registrar under part 7406.0600.

## Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. § 14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. § 14.33 and upon the approval of the Revisor of Statutes as specified in § 14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under § 14.18.

## Secretary of State

### Adopted Permanent Rules Relating to Electronic Voting System Ballot

The rules proposed and published at *State Register*, Volume 12, Number 47, pages 2565-2570, May 23, 1988 (12 S.R. 2565) are adopted as proposed.

## Official Notices

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Pursuant to the provisions of Minnesota Statutes § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

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## Minnesota State Agricultural Society—Minnesota State Fair

### Meeting Notice

The first scheduled meeting of the Minnesota State Agricultural Society's board of managers during the 1988 State Fair, Aug. 25 through Sept. 5, will be at 10 a.m. Friday, Aug. 26 in the Administration Building on the State Fairgrounds.

Subsequent meetings will be at the call of the society's president as necessary to conduct fair-related business. Dates and times will be available from the communications office in the Service Building on the fairgrounds.

## Board of Animal Health

### Notice of Board Meeting

A meeting of the Board of Animal Health has been scheduled for Thursday, September 22, 1988 at the Board offices at 9:30 a.m. The Board offices are located at 90 W. Plato Blvd., St. Paul, Minnesota.

Information about this meeting can be obtained by calling the Board offices at 612-296-5000.

Thomas J. Hagerty, DVM  
Executive Secretary

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

## **Board of Chiropractic Examiners**

### **Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rule Defining the Practice of Chiropractic and Chiropractic Adjustment**

NOTICE IS HEREBY GIVEN that the Minnesota Board of Chiropractic Examiners is seeking information or opinions from sources outside the agency in preparing to propose the adoption of Rules defining the practice of Chiropractic and the Chiropractic Adjustment. The adoption of the Rule is authorized by *Minnesota Statutes* Section 148.08, which permits the Board to define terms related to the governance of the Practice of Chiropractic.

The Board requests information and opinions concerning the subject matter of the Rule. Interested persons or groups may submit data or views on the subject matter of concern to Dr. Kent Erickson, 2700 University Avenue West, Suite 20, St. Paul, Minnesota 55114-1089. Oral statements will be received during regular business hours over the telephone at (612) 642-0591 or in person at the above address.

All statements of information and opinions shall be accepted until September 15, 1988. Any written material received by the Minnesota Board of Chiropractic Examiners shall become part of the rulemaking record to be submitted to the Attorney General or Administrative Law Judge in the event that a Rule is adopted.

Dated: 4 August 1988

Kent J. Erickson, D.C., Executive Director  
Minnesota Board of Chiropractic Examiners

## **Minnesota Department of Education**

### **Management Effectiveness Division**

### **Announcement of the Availability of Data Dictionary for Essential Data Elements, Integrated Data Base**

The Minnesota Department of Education (MDE) announced that a data dictionary description of the essential data elements included in the statewide Integrated Data Base (IDB) is available upon request.

This document specifies the definitions, coding structure, picture and grouping for the IDB data which school districts must capture, maintain and submit to the MDE pursuant to *Minnesota Statutes*, Section 121.932, Subdivision 5. This data dictionary will be distributed upon written request only. Requests for this document should be sent to Mark Manning, Minnesota Department of Education, 848 Capitol Square Building, 550 Cedar Street, St. Paul, Minnesota 55101.

## **Department of Health**

### **Notice of Intent to Solicit Outside Information or Opinions on Proposed Amendments to Rules Relating to Public Water Supplies**

NOTICE IS HEREBY GIVEN that the Department of Health is seeking information or opinions from sources outside the Department in preparing to amend rules relating to public water supplies for the purpose of complying with the requirements contained in federal safe drinking water rules.

Amendment of the rules is authorized by *Minnesota Statutes* § 144.383(e) (1980) which allows the Department to promulgate rules which are no less stringent than federal regulations relating to public water supplies in order to retain primacy for enforcement of the U.S.E.P.A. drinking water rules.

The Department requests information and comments concerning the subject matter of the rules. Interested or affected persons or groups may submit statements of information or comment in writing or by telephone.

Comments should be addressed to Richard D. Clark, Division of Environmental Health, Minnesota Department of Health, 717 Delaware Street, S.E., P.O. Box 9441, Minneapolis, Minnesota 55440 (612/623-5227).

Any material received by the Department shall become part of the rulemaking record to be submitted to the Attorney General.

## **Department of Human Services**

### **Chemical Dependency Division**

#### **Notice of Solicitation of Outside Information or Opinions Regarding Amendments to Adopted Rules Governing the Consolidated Chemical Dependency Treatment Fund**

NOTICE IS HEREBY GIVEN that the State Department of Human Services is seeking information or opinions from sources outside the agency in preparing to propose amendments to the adopted rule governing the consolidated chemical dependency treatment fund, *Minnesota Rules*, parts 9530.7000 to 9530.7030. The adoption of the rules in this area is authorized by *Minnesota Statutes*, section 254B.03, subdivision 5, which permits the agency to adopt rules as necessary to implement *Laws 1986*, chapter 394, sections 8 to 20.

The State Department of Human Services requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to: Lee Gartner, Chemical Dependency Division, Department of Human Services, 444 Lafayette Road, St. Paul, Minnesota 55155-3823. Oral statements will be received during regular business hours over the telephone at 296-8574 and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the State Department of Human Services shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 26 July 1988

Jane A. Nelson  
Rules and Bulletins Division

## **Minnesota Job Skills Partnership**

### **Notice of Special Meeting**

The Minnesota Job Skills Partnership Board will hold a special meeting:

Monday, August 29, 1988  
1:00 P.M.  
Room 300 North State Office Building  
St. Paul, MN

The purpose of the meeting is to hear appeals filed as the result of Partnership Board action at their June and July meetings.

## **Department of Labor and Industry**

### **Notice of Certified Prevailing Wage Rates**

On August 1, 1988 the commissioner will certify prevailing wage rates for commercial construction projects in the following Minnesota counties: AITKIN, BECKER, BELTRAMI, CARLTON, CASS, CLAY, CLEARWATER, COOK, CROW WING, HUBBARD, ITASCA, KITSON, KOCHICHING, LAKE, LAKE OF WOODS, MAHNOMEN, MARSHALL, NORMAN, OTTERTAIL, PENNINGTON, POLK, REDLAKE, ROSEAU, ST. LOUIS, WADENA, WILKIN.

A copy of the determined wage rates for Minnesota counties may be obtained by contacting the State Register and Public Documents Division, 117 University Avenue, St. Paul, Minnesota 55155. The charges for the cost of copying and mailing are \$.50 for the first county and \$.30 for any subsequent copies of the same or other counties. For all 87 counties the charge is \$25.00. A sales tax of 6% must be added to all orders.

A check or money order payable to the State of Minnesota must accompany each request.

Ray Bohn, Commissioner  
Department of Labor and Industry

## **Metropolitan Waste Control Commission**

### **Public Notice on Residual Solids Management Study (Southwest Area Project #8753575) Public Meeting**

The Metropolitan Waste Control Commission will hold a public meeting on September 7, 1988, at 10:00 AM. The purpose of the meeting will be to discuss the summary of Phase I report which examined sludge management alternatives for the Metropolitan Waste Control Commission's Blue Lake, Seneca and Chaska Wastewater Treatment Plants. The meeting will be held in the Metropolitan Agencies Meeting Room A, First Floor, Mears Park Centre, 230 East Fifth Street, St. Paul, Minnesota.

## **Mower County Law Library**

### **Notice of Fee Increase**

Notice is hereby given that the Mower County Law Library Board of Trustees, with the confirmation of the Mower County Board of Commissioners, have voted an increase in the law library filing fee from \$5.00 to \$10.00. This increase will be effective as of September 1, 1988.

## **Minnesota Pollution Control Agency**

### **Division of Water Quality**

### **Notice of Availability of Minnesota Nonpoint Source Pollution Assessment Report and Minnesota Nonpoint Source Pollution Management Program For Public Review and Comment**

NOTICE IS HEREBY GIVEN, that the draft Minnesota Nonpoint Source Pollution Assessment Report and draft Minnesota Nonpoint Source Pollution Management Program are available for public review and comment.

Section 319 of the Water Quality Act of 1987 requires each state to prepare a State Nonpoint Source Pollution Assessment Report and State Nonpoint Source Pollution Management Program. The draft Minnesota Nonpoint Source Pollution Assessment Report, developed through an analysis of existing data and the experience of local resource managers, presents a regional characterization of nonpoint sources of pollution in Minnesota. The draft Minnesota Nonpoint Source Pollution Management Program, developed through extensive interagency coordination, identifies existing programs, such as the Clean Water Partnership Program, which will be used to control nonpoint sources of pollution in Minnesota.

All interested persons are encouraged to comment on the draft documents. Interested persons or groups should submit written comments regarding the draft documents before September 15, 1988, to:

Mr. Wayne P. Anderson  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St. Paul, Minnesota 55155

All written comments received during the public comment period will be considered by the Agency.

Copies of the draft Minnesota Nonpoint Source Pollution Assessment Report and draft Minnesota Nonpoint Source Pollution Management Program are available for review at offices of the Minnesota Pollution Control Agency at the following locations:

Minnesota Pollution Control Agency  
Duluth Government Services Center  
Room 704  
320 West Second Street  
Duluth, Minnesota 55802

Minnesota Pollution Control Agency  
1601 Minnesota Street  
Brainerd, Minnesota 56401

Minnesota Pollution Control Agency  
Lake Avenue Plaza  
714 Lake Avenue, Suite 220  
Detroit Lakes, Minnesota 56501

Minnesota Pollution Control Agency  
RLC Building  
109 South Fifth Street  
Marshall, Minnesota 56258

Minnesota Pollution Control Agency  
2116 Campus Drive Southeast  
Rochester, Minnesota 55904

or in the library of the Minnesota Pollution Control Agency

520 Lafayette Road North  
St. Paul, Minnesota 55155

between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday.

Gerald L. Willet  
Commissioner

## Pollution Control Agency

### Correction to Meeting Date for Adoption of Minnesota Groundwater Protection Strategy

The July 25 *State Register* Notice for a meeting to adopt the Environmental Quality Board's (EQB) Minnesota Groundwater Protection Strategy incorrectly listed the meeting date as August 21, 1988. The correct meeting date is August 18, 1988 in the State Office Bldg., Room 10 at 9 a.m. on Thursday.

## Office of the Secretary of State

### Notice of Vacancies in Multi-Member State Agencies

NOTICE IS HEREBY GIVEN to the public that vacancies have occurred in multi-member state agencies, pursuant to *Minnesota Statutes* 15.0597, subdivision 4. Application forms may be obtained at the Office of the Secretary of State, 180 State Office Building, St. Paul, MN 55155-1299; (612) 296-2805. Specific information about these vacancies may be obtained from the agencies listed below. The application deadline is September 6, 1988.

**Advisory Council on Battered Women:** 1 member—priority given to formerly battered women not employed in a battered women program; knowledge of health, law enforcement, social service or law desirable.

**Juvenile Justice Advisory Committee:** 2 members, 1 youth member under the age of 24, 1 member not to be a public employee.

**State Compensation Insurance Fund:** 1 member, may not be employee or representative of an insurance company; must represent a policyholder or be employee of a policyholder.

**Board on Judicial Standards:** 1 public member.

**Higher Education Coordinating Board:** 2 members, one from congressional district 7, one from district 8.

**Alcohol and Other Drug Abuse Advisory Council:** 1 member; see agency description for information. Member will be appointed by the Commissioner of Health.

#### ADVISORY COUNCIL ON BATTERED WOMEN

Dept. of Corrections, 300 Bigelow Bldg., 450 N. Syndicate Ave., St. Paul 55104. 612-642-0253.

*Minnesota Statutes* 241.64.

APPOINTING AUTHORITY: Commissioner of Corrections. COMPENSATION: Reimbursed for expenses.

The council advises the dept. of corrections on funding for emergency shelters and programs for battered women. Eighteen members, include persons knowledgeable in the fields of health, law enforcement, social services to battered women, and four public members. Monthly meetings.

#### JUVENILE JUSTICE ADVISORY COMMITTEE

Dept. of Jobs and Training, 690 American Center Bldg., 150 E. Kellogg Blvd., St. Paul 55101. 612-296-8601.

*Minnesota Statutes* 116J.404.

APPOINTING AUTHORITY: Governor. COMPENSATION: Reimbursed for travel expenses.

The committee is the supervisory board for the dept. of energy and economic development with respect to preparation and administration of the state plan and award of grants. Fifteen members must have training, experience, or special knowledge concerning

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the prevention and treatment of juvenile delinquency or the administration of juvenile justice. At least one fifth must be under the age of twenty-four at the time of the initial appointment and at least three must have been or will currently be under the jurisdiction of the juvenile justice system. The majority of members including the chair, must not be full time employees of the federal, state or local governments.

### STATE COMPENSATION INSURANCE FUND

6600 France Ave. S., Suite 562, Edina 55435. 612-925-3850.

*Minnesota Statutes* 176A.02.

APPOINTING AUTHORITY: Governor. Senate confirmation. COMPENSATION: \$500 annual, \$100 per meeting.

The board has control and management of the fund created as a non-profit independent public corporation to insure employers against liability for personal injuries to employees. The board of directors includes seven members; the commissioner of labor and industry and the manager (president) of the fund shall be ex-officio members. The governor shall appoint every other director until he has made four appointments. Three members must be elected by policyholders of the mutual insurance company. Quarterly meetings.

### BOARD ON JUDICIAL STANDARDS.

202 Minnesota State Bank Bldg., 200 S. Robert. St. Paul 55107. 612-296-3999.

*Minnesota Statutes* 490.15.

APPOINTING AUTHORITY: Governor. Senate confirmation. COMPENSATION: \$35 per diem.

The board investigates allegations of misconduct by Minnesota judges and recommends judicial discipline to the supreme court, including censure, suspension, retirement or removal of judges. Ten members, include one judge of the court of appeals, three trial judges, two lawyers with ten years experience in the state, and four public members. Senate confirmation is not required for the judicial members. Monthly meetings.

### HIGHER EDUCATION COORDINATING BOARD

400 Capitol Square Bldg., St. Paul 55101. 612-296-3974.

*Minnesota Statutes* 136A.02.

APPOINTING AUTHORITY: Governor. Senate confirmation. COMPENSATION: \$35 per diem.

The board analyzes and develops plans to meet present and long range higher education needs. The council consists of twelve members of whom the governor appoints eleven voting members that include one from each congressional district, three at-large members, and at least one member with specific interest in vocational education. The chair of the student advisory council is the non-voting member. Monthly meetings. Capitol area and occasionally out-state. Members must file with the Ethical Practices Board.

### ALCOHOL AND OTHER DRUG ABUSE ADVISORY COUNCIL

Chemical Dependency Program Division, Space Center, 444 Lafayette Rd., St. Paul 55101. 612-296-3991.

*Minnesota Statutes* 254A.04.

APPOINTING AUTHORITY: Commissioners of Health/Human Services. COMPENSATION: \$35 per diem plus expenses.

The task force advises the commissioner concerning problems of alcohol and other drug dependency abuse. There will be ten members; five members will be appointed by the commissioner of human services whose terms end in even-numbered years and five members will be appointed by the commissioner of health whose terms end in odd-numbered years. This includes five with interest in alcohol dependency and abuse, and five interested in abuse of drugs other than alcohol. Monthly meetings.

## Department of Trade and Economic Development

### Designation of Distressed Counties

*Minnesota Statutes* 297A.257 direct that the Commissioner of Trade and Economic Development designate certain counties in the state as economically "distressed" if they qualify under the provisions of the statute.

There are three such provisions:

1. That the county had an average annual unemployment rate of 10 percent or higher.
2. That the county have 20 percent of its employment in agriculture and an unemployment rate 10 percent higher than the statewide average of 5.0 percent; and

3. That if the Commissioner of Trade and Economic Development has reason to believe that the average annual unemployment rate in the county will exceed 10 percent during the one-year period beginning April 30.

Six counties meet the 10 percent annual average unemployment rate criterion.

Aitkin	10.7	Lake	15.4
Cass	10.5	Marshall	14.4
Clearwater	15.4	Red Lake	16.6

Thirty counties meet the 20 percent agricultural employment criterion and had unemployment rates 10 percent above the statewide average of 5.0 percent:

Becker	24.5/7.5	Mille Lacs	21.2/6.8
Big Stone	24.2/6.2	Morrison	27.1/8.3
Chippewa	21.8/6.4	Murray	35.8/6.4
Cottonwood	34.3/6.7	Norman	36.6/7.7
Dodge	28.8/6.2	Otter Tail	26.6/6.9
Fillmore	31.9/6.2	Pine	23.6/9.1
Grant	33.9/6.5	Polk	26.2/7.8
Jackson	34.7/9.3	Pope	31.6/7.0
Kanabec	21.5/9.3	Renville	31.4/6.8
Kittson	35.3/9.4	Sibley	36.4/6.7
Koochiching	22.2/7.4	Swift	31.2/6.9
Lake of the Woods	20.9/6.8	Todd	34.5/7.5
Le Sueur	25.7/7.8	Wilkin	28.6/5.9
Mahnomen	31.7/9.1	Yellow Medicine	27.4/5.9
Martin	22.2/7.9		
Meeker	30.2/7.9		

These thirty-six counties are therefore declared as meeting the statutory provisions and certified as distressed counties under *Minnesota Statute 297A.257*.

The information used to make these determinations was supplied by the Department of Jobs and Training, the State Demographers Office, and the State Planning Agency.

## Department of Transportation

### Petition of City of St. Paul for a Variance from State Aid Standards for Use of State Aid Funds

NOTICE IS HEREBY GIVEN that the City Council of the City of St. Paul has made a written request to the Commissioner of Transportation pursuant to *Minnesota Rules 8820.3300* for a variance from administrative requirements for a construction project on MSAS 117 and 232 (Como Avenue) from Capitol Heights to Avon Street.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.2800 adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to permit the use of State Aid Funds to pay for construction items not included in the approval plan.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 8 August 1988

Leonard W. Levine  
Commissioner

## Department of Transportation

### Petition of City of St. Paul for a Variance from State Aid Standards for Two Foot Clear Zone

NOTICE IS HEREBY GIVEN that the City Council of the City of St. Paul has made a written request to the Commissioner of

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Transportation pursuant to *Minnesota Rules* 8820.3300 for a variance from minimum standards for a construction project on MSAS 207 (Thomas Avenue) between Snelling Avenue and Asbury Street.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.9912 adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to permit three utility poles within the required two-foot clear zone.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota, 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 8 August 1988

Leonard W. Levine  
Commissioner

## Department of Transportation

### Petition of City of St. Paul for a Variance from State Aid Standards for Two Foot Clear Zone

NOTICE IS HEREBY GIVEN that the City Council of the City of St. Paul has made a written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300 for a variance from minimum standards for a construction project on MSAS 145 (Hamline Avenue) between Almond Avenue and Arlington Avenue.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.9912 adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to permit two utility poles and one fire hydrant within the required two-foot clear zone.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota, 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 8 August 1988

Leonard W. Levine  
Commissioner

## Department of Transportation

### Petition of the County of Beltrami for a Variance from State Aid Standards for Design Speed

NOTICE IS HEREBY GIVEN that the County Board of the County of Beltrami has made a written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300 for a variance from minimum standards for a resurfacing project on C.S.A.H. 30 between the bridge over the B.N. Railroad in the City of Blackduck and the east county line (length 5.754 miles).

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.9914 adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to permit a design speed of 36.5 MPH on a sag vertical curve (Engineer's station 158 + 44 to 163 + 44) instead of the required minimum design speed of 40 MPH.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota, 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 8 August 1988

Leonard W. Levine  
Commissioner

## **Department of Transportation**

### **Petition of the County of Beltrami for a Variance from State Aid Standards for Design Speed**

NOTICE IS HEREBY GIVEN that the County Board of the County of Beltrami has made a written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300 for a variance from minimum standards for a resurfacing project on C.S.A.H. 32 between C.S.A.H. 31 and the junction of T.H. 72 2.0 miles north of the city of Blackduck (length 5.056 miles).

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.9914 adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to permit a design speed of 37 MPH on a sag vertical curve (Engineer's station 165+71 to 169+71) instead of the required minimum design speed of 40 MPH.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota, 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 8 August 1988

Leonard W. Levine  
Commissioner

## **State Board of Vocational Technical Education**

### **Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing the Licensure of Postsecondary Vocational Technical Teachers in Marketing, Service, Agriculture, and Business and Office, Technical, and Trade and Industrial Occupations**

NOTICE IS HEREBY GIVEN that the State Board of Vocational Technical Education is seeking information or opinions from outside the agency in preparing to amend Chapter Thirty Five Fifteen: Rules for licensure of postsecondary vocational technical education teachers and specifically Activity Director Assistant, Franchise Restaurant Management, Textile and Apparel Occupations, and Professional Nanny (Service occupations); Area Agriculture Coordinator (Agriculture occupations); Advanced Business Communications (Business and Office occupations); Productivity Technician, Supervisory Management, Electronic Service/Sales Representative, Computerizing Small Business, Business to Business Telemarketing, Quality and Productivity Management (Marketing occupations); Artificial Intelligence, Environmental Specialist, Laser Electro Optics Technology, Metallurgical Technology, Telecommunications Systems Technician, Vibracoustics Technology, Automated Systems Technology, Automated Manufacturing Technology, Computer Aided Printed Circuit Technician, Audio Recording Specialist (Technical occupations); Collision and Property Damage Appraisal, Electronic Desktop Publishing, Security Management, Locksmithing Technician, Diesel Fuel Injection Specialist, Neon and Sign Fabrication, Plastics Composite Technology, Electric Utility Technician (Trade and Industrial occupations); Fire Technology and Administration (Fire Service occupations). The promulgation of these rules is authorized by *Minnesota Statutes* 136C.04, subd. 9, and 125.185, subd. 4.

The State Board of Vocational Technical Education requests information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally.

Written statements should be addressed to:

Ms. Glenda Moyers  
State Board of Vocational  
Technical Education  
522 Capitol Square Bldg.  
550 Cedar Street  
St. Paul, MN 55101  
(612) 296-6517

Ms. Georgia Pomroy  
State Board of Vocational  
Technical Education  
520 Capitol Square Bldg.  
550 Cedar Street  
St. Paul, MN 55101  
(612) 296-0680

Oral statements will be received during regular business hours over the telephone at (612) 296-0680 and in person at the above address.

## Official Notices

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All statements of information and opinions shall be accepted until 4:30 p.m., Thursday, September 22, 1988. Any written material received by the State Board of Vocational Technical Education shall become part of the rulemaking record to be submitted to the Attorney General or administrative law judge in the event that the rule is adopted.

Deputy Director  
State Board of Vocational  
Technical Education

## State Contracts and Advertised Bids

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Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Procurement Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

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## Department of Administration: Materials Management Division

### Contracts and Requisitions Open for Bid

Call 296-2600 for information on a specific bid, or to request a specific bid.

**Commodity:** Reshape Judson Mine  
**Contact:** Juanita Steffen 612-297-3830  
**Bid due date at 2pm:** August 17  
**Agency:** IRR&RB  
**Deliver to:** Calumet  
**Requisition #:** 43000 09852

**Commodity:** Uniform fabric  
**Contact:** Linda Parkos 612-296-3725  
**Bid due date at 2pm:** August 18  
**Agency:** Public Safety  
**Deliver to:** St. Paul  
**Requisition #:** 07500 51624

**Commodity:** Crushed rock salt  
**Contact:** Jim R. Johnson 612-296-3779  
**Bid due date at 2pm:** August 19  
**Agency:** Transportation  
**Deliver to:** Various  
**Requisition #:** Price contract

**Commodity:** Microcomputer systems—  
rebid  
**Contact:** Mary Jo Bruski 612-296-3772  
**Bid due date at 2pm:** August 17  
**Agency:** Community College  
**Deliver to:** Fergus Falls  
**Requisition #:** 27142 49036 01

**Commodity:** Purchase of Ricoh FT5590  
or Pitney Bowes M750 only  
**Contact:** Teresa Ryan 612-296-7556  
**Bid due date at 2pm:** August 18  
**Agency:** Agriculture  
**Deliver to:** Minneapolis  
**Requisition #:** 04133 91403

**Commodity:** Laboratory analysis of air  
monitored & bulk samples  
**Contact:** Jim R. Johnson 612-296-3779  
**Bid due date at 2pm:** August 19  
**Agency:** Transportation Employee  
Relations Departments  
**Deliver to:** St. Paul  
**Requisition #:** Price contract

**Commodity:** Bus  
**Contact:** Bernie Vogel 612-296-3778  
**Bid due date at 2pm:** August 17  
**Agency:** Academy for the Blind  
**Deliver to:** Faribault  
**Requisition #:** 37001 90138 01

**Commodity:** Drug analyzer  
**Contact:** Joseph Gibbs 612-296-3750  
**Bid due date at 2pm:** August 18  
**Agency:** Public Safety  
**Deliver to:** St. Paul  
**Requisition #:** 07300 50761

**Commodity:** Xerox memorywriter  
maintenance contract  
**Contact:** Don Olson 612-296-3771  
**Bid due date at 2pm:** August 22  
**Agency:** Various  
**Deliver to:** Various  
**Requisition #:** Price contract

**Commodity:** Shoes, canvas, athletic &  
casual  
**Contact:** Dale Meyer 612-296-3773  
**Bid due date at 2pm:** August 17  
**Agency:** Various  
**Deliver to:** Various  
**Requisition #:** Price Contract

**Commodity:** Beverage concentrate &  
dispensing system  
**Contact:** Ann Wefald 612-296-2546  
**Bid due date at 2pm:** August 18  
**Agency:** Oak Terrace Nursing Home  
**Deliver to:** Minnetonka  
**Requisition #:** Price contract

**Commodity:** Packed columns  
**Contact:** Brenda Thielen 612-296-9075  
**Bid due date at 2pm:** August 22  
**Agency:** Natural Resources  
**Deliver to:** St. Paul  
**Requisition #:** 26000 50524

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## State Contracts and Advertised Bids

**Commodity:** Tandem axle dump truck  
**Contact:** Bernie Vogel 612-296-3778  
**Bid due date at 2pm:** August 22  
**Agency:** IRR&RB  
**Deliver to:** Eveleth  
**Requisition #:** 43000 10125

**Commodity:** Computers—286/12MHZ  
& accessories  
**Contact:** Mary Jo Bruski 612-296-3772  
**Bid due date at 2pm:** August 22  
**Agency:** Agriculture  
**Deliver to:** St. Paul  
**Requisition #:** 04111 91418

**Commodity:** Supplier for storage shed  
**Contact:** Pat Anderson 612-296-3777  
**Bid due date at 2pm:** August 22  
**Agency:** Transportation  
**Deliver to:** Park Rapids  
**Requisition #:** 79050 21107

**Commodity:** Fluorescent fixtures  
**Contact:** Pat Anderson 612-296-3777  
**Bid due date at 2pm:** August 23  
**Agency:** DHS Regional Treatment  
Center  
**Deliver to:** Fergus Falls  
**Requisition #:** 55101 09140

**Commodity:** Color coded folders  
**Contact:** Joyce Dehn 612-296-2621  
**Bid due date:** August 17  
**Agency:** PERA  
**Deliver to:** St. Paul  
**Requisition #:** 63000 91307

**Commodity:** Underbody snow plow root  
**Contact:** Brenda Thielen 612-296-9075  
**Bid due date:** August 17  
**Agency:** Transportation Department  
**Deliver to:** St. Paul  
**Requisition #:** 79382 01510

**Commodity:** Electronic football  
scoreboard  
**Contact:** Brenda Thielen 612-296-9075  
**Bid due date:** August 17  
**Agency:** State University  
**Deliver to:** Winona  
**Requisition #:** 26074 12311

**Commodity:** Laundry system  
**Contact:** Doug Thompson 612-296-  
3775  
**Bid due date at 2pm:** August 23  
**Agency:** Human Services  
**Deliver to:** St. Paul  
**Requisition #:** 55000 91042

**Commodity:** Storage tank  
**Contact:** Doug Thompson 612-296-  
3775  
**Bid due date at 2pm:** August 23  
**Agency:** Transportation  
**Deliver to:** Madison, Redwood Falls  
**Requisition #:** 79800 03322

**Commodity:** Maintenance on personal  
computer systems—rebid  
**Contact:** Don Olson 612-296-3771  
**Bid due date at 2pm:** August 23  
**Agency:** Public Safety  
**Deliver to:** St. Paul  
**Requisition #:** Price Contract

**Commodity:** Feature telephone & key  
systems  
**Contact:** Don Olson 612-296-3771  
**Bid due date at 2pm:** August 23  
**Agency:** Various  
**Deliver to:** Various  
**Requisition #:** Price Contract

**Commodity:** Zenith computers  
**Contact:** Mary Jo Bruski 612-296-3772  
**Bid due date:** August 22  
**Agency:** North Hennepin Community  
College  
**Deliver to:** Minneapolis  
**Requisition #:** 27153 20133

**Commodity:** Spectron switches  
**Contact:** Pat Anderson 612-296-3777  
**Bid due date:** August 22  
**Agency:** Intertechnologies Group  
**Deliver to:** St. Paul  
**Requisition #:** 02410 90057

**Commodity:** Plenum coax cable  
**Contact:** Pat Anderson 612-296-3777  
**Bid due date:** August 22  
**Agency:** InterTechnologies Group  
**Deliver to:** St. Paul  
**Requisition #:** 02410 90061

**Commodity:** Hydraulic motors  
**Contact:** Dale Meyer 612-296-3773  
**Bid due date at 2pm:** August 23  
**Agency:** Transportation  
**Deliver to:** Various  
**Requisition #:** Price Contract

**Commodity:** Title slides and slide  
processing from original work  
**Contact:** Don Olson 612-296-3771  
**Bid due date at 2pm:** August 24  
**Agency:** Various  
**Deliver to:** Various  
**Requisition #:** Price Contract

**Commodity:** Office chairs  
**Contact:** Linda Parkos 612-296-3725  
**Bid due date at 2pm:** August 24  
**Agency:** Human Services Department  
**Deliver to:** St. Paul  
**Requisition #:** 5500 94736

**Commodity:** Communications cable  
**Contact:** Pat Anderson 612-296-3777  
**Bid due date:** August 22  
**Agency:** State University  
**Deliver to:** St. Cloud  
**Requisition #:** 26073 20605

**Commodity:** Shingles  
**Contact:** Pat Anderson 612-296-3777  
**Bid due date:** August 22  
**Agency:** Camp Ripley  
**Deliver to:** Little Falls  
**Requisition #:** 01000 05586

# State Contracts and Advertised Bids

## Contract Awards—Materials Management Division

**Item:** Repair alteration to building

**Req.#:** 02307 91237 01

**Awarded to:** Honeywell Inc.,  
Minneapolis, MN

**Awarded amount:** \$9,300.00

**Awarded date:** August 4, 1988

**Expir/deliv date:** August 13, 1988

**Shipped to:** State of Minnesota

**Item:** Lettering machine

**Req.#:** 27154 46795 01

**Awarded to:** Tierney Bros. Inc.,  
Minneapolis, MN

**Awarded amount:** \$9,950.00

**Awarded date:** August 4, 1988

**Expir/deliv date:** August 16, 1988

**Shipped to:** Lakewood Community  
College

**Item:** Mail room equipment

**Req.#:** 27156 10377 01

**Awarded to:** Pitney Bowes,  
Minneapolis, MN

**Awarded amount:** \$5,686.00

**Awarded date:** August 4, 1988

**Expir/deliv date:** August 26, 1988

**Shipped to:** Normandale Community  
College

**Item:** Sound reproduction equipment

**Req.#:** 27153 20125 01

**Awarded to:** Tandberg Education Inc.,  
Armonk, NY

**Awarded amount:** \$55,569.00

**Awarded date:** August 4, 1988

**Expir/deliv date:** September 5, 1988

**Shipped to:** North Hennepin  
Community College

**Item:** Telephone installations to existing

**Req.#:** 29000 50188 01

**Awarded to:** Norstan Communications,  
Maple Grove, MN

**Awarded amount:** \$15,930.23

**Awarded date:** August 4, 1988

**Expir/deliv date:** August 30, 1988

**Shipped to:** DNR—Information Center

**Item:** Auto HD truck & van

**Req.#:** 29000 50488 01

**Awarded to:** Worners Auto Sales, Fergus  
Falls, MN

**Awarded amount:** \$18,615.89

**Awarded date:** August 4, 1988

**Expir/deliv date:** August 15, 1988

**Shipped to:** DNR—Southern Service  
Center

**Item:** Steel plate sheet strip iron

**Req.#:** 55103 05080 01

**Awarded to:** Vincent Metals,  
Minneapolis, MN

**Awarded amount:** \$4,201,000.24

**Awarded date:** August 5, 1988

**Expir/deliv date:** August 15, 1988

**Shipped to:** Moose Lake Regional  
Treatment Center

**Item:** Vehicle, carryall

**Req.#:** 79382 01394 01

**Awarded to:** Hawkins Thane Polar  
Chev, White Bear Lake, MN

**Awarded amount:** \$16,362.00

**Awarded date:** August 5, 1988

**Expir/deliv date:** November 20, 1988

**Shipped to:** MN/DOT, Central Shop

**Item:** Metal fabrication

**Req.#:** 26070 13706 01

**Awarded to:** Holmsten Ice Rinks, St.  
Paul, MN

**Awarded amount:** \$54,285.00

**Awarded date:** August 8, 1988

**Expir/deliv date:** October 10, 1988

**Shipped to:** Bemidji State University

**Item:** Computer equipment

**Req.#:** 26071 18290 01

**Awarded to:** Sea Inc., Brooklyn Park,  
MN

**Awarded amount:** \$7,984.00

**Awarded date:** August 8, 1988

**Expir/deliv date:** September 5, 1988

**Shipped to:** Mankato State University

**Item:** Telephone & telegraph equipment

**Req.#:** 26074 12300 02

**Awarded to:** US West Communications,  
St. Paul, MN

**Awarded amount:** \$399,000.00

**Awarded date:** August 8, 1988

**Expir/deliv date:**

**Shipped to:** Winona State University

**Item:** Repair alteration to bldg. &

**Req.#:** 27000 46541 01

**Awarded to:** Hauenstein & Burmeister,  
Minneapolis, MN

**Awarded amount:** \$39,634.00

**Awarded date:** August 8, 1988

**Expir/deliv date:**

**Shipped to:** Anoka-Ramsey Community  
College

**Item:** Plumbing heating misc.

**Req.#:** 78830 09427 01

**Awarded to:** My Tana Mfg. Co., St.  
Paul, MN

**Awarded amount:** \$15,527.94

**Awarded date:** August 8, 1988

**Expir/deliv date:** August 20, 1988

**Shipped to:** Correctional Facility

**Item:** Crane & crane shovel attach

**Req.#:** 79382 01387 01

**Awarded to:** Truck Utilities & Mfg., St.  
Paul, MN

**Awarded amount:** \$18,818.00

**Awarded date:** August 8, 1988

**Expir/deliv date:** September 9, 1988

**Shipped to:** Various locations

**Item:** Fasteners

**Req.#:** 79700 03352 01

**Awarded to:** Vincent Metals,  
Minneapolis, MN

**Awarded amount:** \$6,353,465.32

**Awarded date:** August 8, 1988

**Expir/deliv date:** October 18, 1988

**Shipped to:** MN Department of  
Transportation

**Item:** Furnaces, crystal growing

**Req.#:** 26071 18222 01

**Awarded to:** Lab Corp., Afton, MN

**Awarded amount:** \$19,649.00

**Awarded date:** August 9, 1988

**Expir/deliv date:** November 11, 1988

**Shipped to:** Mankato State University

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## State Contracts and Advertised Bids

**Item:** Laboratory supplies  
**Req.#:** 26071 18269 01  
**Awarded to:** Stuska Engineering Co.,  
Denver, CO  
**Awarded amount:** \$6,164.00  
**Awarded date:** August 9, 1988  
**Expir/deliv date:** September 27, 1988  
**Shipped to:** Mankato State University

**Item:** Tractor crawler type  
**Req.#:** 29000 50529 01  
**Awarded to:** John Deere Industrial,  
Moline, IL  
**Awarded amount:** \$36,945.00  
**Awarded date:** August 9, 1988  
**Expir/deliv date:** November 15, 1988  
**Shipped to:** DNR—Northern Service  
Center

**Item:** Truck & tractor attachments  
**Req.#:** 29000 50530 01  
**Awarded to:** Fesco, Starkville, MS  
**Awarded amount:** \$6,194.00  
**Awarded date:** August 8, 1988  
**Expir/deliv date:** September 30, 1988  
**Shipped to:** DNR—Northern Service  
Center

**Item:** Computer, personal, contract  
items  
**Req.#:** 67230 10012 01  
**Awarded to:** PC Express, Burnsville,  
MN  
**Awarded amount:** \$7,156.00  
**Awarded date:** August 9, 1988  
**Expir/deliv date:** August 25, 1988  
**Shipped to:** Department of Revenue

**Item:** Training educational aids and  
devices  
**Req.#:** 11380 08142 01  
**Awarded to:** National Computer  
Systems, Mpls., MN  
**Awarded amount:** \$5,794.95  
**Awarded date:** August 10, 1988  
**Expir/deliv date:** September 30, 1988  
**Shipped to:** Department of Public Safety

**Item:** Typewriter  
**Req.#:** 26074 12166 01  
**Awarded to:** Winona Typewriter,  
Winona, MN  
**Awarded amount:** \$14,195.00  
**Awarded date:** August 10, 1988  
**Expir/deliv date:** September 12, 1988  
**Shipped to:** Winona State University

**Item:** Computer equipment  
**Req.#:** 27140 90012 01  
**Awarded to:** Prodata Computer Systems,  
St. Cloud, MN  
**Awarded amount:** \$13,220.00  
**Awarded date:** August 10, 1988  
**Expir/deliv date:** August 22, 1988  
**Shipped to:** Brainerd Community  
College

**Item:** Footwear men  
**Req.#:** 78620 00241 01  
**Awarded to:** Connco Shoes, Stillwater,  
MN  
**Awarded amount:** \$12,762.85  
**Awarded date:** August 10, 1988  
**Expir/deliv date:** September 19, 1988  
**Shipped to:** MN Correctional Facility

**Item:** Photocopy & copy machine  
expense  
**Req.#:** 79000 90427 01  
**Awarded to:** Xerox Corporation, Edina,  
MN  
**Awarded amount:** \$11,000.00  
**Awarded date:** August 10, 1988  
**Shipped to:** MN Department of  
Transportation

## Department of Administration: Printing & Mailing Services

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN

**Commodity:** 1988 package XM, 14M  
books, 200 pages per book, 8<sup>7</sup>/<sub>8</sub>"x11"  
**Contact:** Printing Buyer's Office  
**Bids are due:** August 17  
**Agency:** Revenue Department  
**Deliver to:** St. Paul  
**Requisition #:** 0588

**Commodity:** Cigarette tax stamps,  
various totalling 119,778,000;  
1/2"x1/2", in both rolls and sheets  
**Contact:** Printing Buyer's Office  
**Bids are due:** August 17  
**Agency:** Revenue Department  
**Deliver to:** St. Paul  
**Requisition #:** 0586

**Commodity:** General information  
brochures (24M) and pocket folders  
(10M), brochures 8-pages + cover,  
8<sup>1</sup>/<sub>2</sub>"x11" folders 9<sup>1</sup>/<sub>2</sub>"x12"  
**Contact:** Printing Buyer's Office  
**Bids are due:** August 17  
**Agency:** Normandale Community  
College  
**Deliver to:** Bloomington  
**Requisition #:** 0689-90

## State Contracts and Advertised Bids

**Commodity:** "Explore Minnesota Regional Travel Directories" color separation only, up to 190 separations from 35mm or larger transparencies  
**Contact:** Printing Buyer's Office  
**Bids are due:** August 17  
**Agency:** Trade & Economic Development Department  
**Deliver to:** St. Paul  
**Requisition #:** 0679

**Commodity:** "Be on the Safe Side" brochure, 25M, 6"x9", negs furnished  
**Contact:** Printing Buyer's Office  
**Bids are due:** August 18  
**Agency:** Public Safety  
**Deliver to:** St. Paul  
**Requisition #:** 0727

**Commodity:** Nordic News, 50M, 24"x16" fold twice to 12"x8"  
**Contact:** Printing Buyer's Office  
**Bids are due:** August 18  
**Agency:** Giants Ridge  
**Deliver to:** Biwabik  
**Requisition #:** 0508

**Commodity:** Envelope for class schedule, 9"x6", 3M, camera ready 1-sided  
**Contact:** Printing Buyer's Office  
**Bids are due:** August 18  
**Agency:** Public Safety  
**Deliver to:** St. Paul  
**Requisition #:** 0715

**Commodity:** Class schedule, 3M, 5½"x8½" finished, camera ready  
**Contact:** Printing Buyer's Office  
**Bids are due:** August 18  
**Agency:** Public Safety  
**Deliver to:** St. Paul  
**Requisition #:** 0717

**Commodity:** Envelopes (30M) #10; Letterhead and second sheets (30M of each) 8½"x11", camera ready; business cards (30M) 2"x3½" camera ready—all 1-sided  
**Contact:** Printing Buyer's Office  
**Bids are due:** August 18  
**Agency:** Public Safety  
**Deliver to:** St. Paul  
**Requisition #:** 0716, 0718, 0719

**Commodity:** Agency letterhead, 8½"x11", 60 reams, type to set  
**Contact:** Printing Buyer's Office  
**Bids are due:** August 18  
**Agency:** Vocational Technical Ed. Bd.  
**Deliver to:** St. Paul  
**Requisition #:** 7870

**Commodity:** Minnesota grown danglers, 3M, sheets 22"x22", ¼" drill hole camera ready, 2-sided  
**Contact:** Printing Buyer's Office  
**Bids are due:** August 18  
**Agency:** Agriculture Department  
**Deliver to:** St. Paul  
**Requisition #:** 0757

**Commodity:** Forms for stool sample processing, 5M 4-part sets, 6" x 8" finished size negs available  
**Contact:** Printing Buyer's Office  
**Bids are due:** August 19  
**Agency:** MN Department of Health  
**Deliver to:** Minneapolis  
**Requisition #:** 0516

**Commodity:** Lakewood Leader tabloid newspaper, 1,500 per issue (6 issues) 14½" x 11½" camera ready, 2-sided  
**Contact:** Printing Buyer's Office  
**Bids are due:** August 19  
**Agency:** Lakewood Community College  
**Deliver to:** White Bear Lake  
**Requisition #:** 0666

**Commodity:** NARUC Stamps, 500M, type to set + camera ready, 1-sided, 1" x 1½"  
**Contact:** Printing Buyer's Office  
**Bids are due:** August 19  
**Agency:** MN Department of Transportation  
**Deliver to:** St. Paul  
**Requisition #:** 0507

**Commodity:** Roots (Forestry newsletter), 900 per issue, 8 pages, 11" x 17" folded twice, camera ready  
**Contact:** Printing Buyer's Office  
**Bids are due:** August 19  
**Agency:** Natural Resources Department  
**Deliver to:** Cambridge  
**Requisition #:** 0499

**Commodity:** Minnesota campaign manual, 2,500, 24 pages, 6¾" x 9½", saddle-stitch  
**Contact:** Printing Buyer's Office  
**Bids are due:** August 19  
**Agency:** Secretary of State  
**Deliver to:** St. Paul  
**Requisition #:** 0562

**Contract Awards—Printing & Mailing Service Department**

**Item:** Education update  
**Req.#:** 0250  
**Awarded to:** House of Print, Madelia  
**Amount:** \$11,193.60  
**Date:** August 8  
**Deliver to:**  
**Delivery date:** As requested

**Item:** Southwest State University student recruitment publications package  
**Req.#:** 0186  
**Awarded to:** Nahan Printing, Inc.  
**Amount:** \$22,351.00  
**Date:** August 5  
**Deliver to:** Marshall  
**Delivery date:** As requested

**Item:** Student recruiting folder  
**Req.#:** 0188  
**Awarded to:** Nahan Printing Inc., St. Cloud  
**Amount:** \$2,600.00  
**Date:** August 5  
**Deliver to:** Marshall  
**Delivery date:** As requested

**Item:** Student recruiting poster  
**Req.#:** 0189  
**Awarded to:** Nahan Printing Inc., St. Cloud  
**Amount:** \$420.00  
**Date:** August 5  
**Deliver to:** Marshall  
**Delivery date:** As requested

**Item:** Student recruiting mailing envelope  
**Req.#:** 0190  
**Awarded to:** Nahan Printing Inc., St. Cloud  
**Amount:** \$1,305.00  
**Date:** August 5  
**Deliver to:** Marshall  
**Delivery date:** As requested

**Item:** Tabloid Minneapolis Community College  
**Req.#:** 0317  
**Awarded to:** House of Print, Madelia  
**Amount:** \$19,227.00  
**Date:** August 5  
**Deliver to:** Minneapolis  
**Delivery date:** As requested

**Item:** PERA special newsletter  
**Req.#:** 0206  
**Awarded to:** Printed Media Services, Golden Valley  
**Amount:** \$18,750.00  
**Date:** August 5  
**Deliver to:** St. Paul  
**Delivery date:** As requested

**Item:** PERA regular newsletter  
**Req.#:** 0207  
**Awarded to:** Printing Resources, Shoreview  
**Amount:** \$24,208.20  
**Date:** August 5  
**Deliver to:** St. Paul  
**Delivery date:** As requested

**Item:** Odometer statement  
**Req.#:** 0080  
**Awarded to:** Moore Business Forms, Bloomington  
**Amount:** \$6,727.00  
**Date:** August 8  
**Deliver to:** St. Paul  
**Delivery date:** 28 days

**Item:** Registration of interstate transportation  
**Req.#:** 0447  
**Awarded to:** Custom Business Forms, Minneapolis  
**Amount:** \$1,612.00  
**Date:** August 8  
**Deliver to:** St. Paul  
**Delivery date:** 15 days

**Item:** ECHO newsletter  
**Req.#:** 0395  
**Awarded to:** Paper & Graphics, Rochester  
**Amount:** \$11,832.00  
**Date:** August 9  
**Deliver to:** Rochester  
**Delivery date:** Net 10 days

**Item:** Watercraft renewal notices  
**Req.#:** 0359  
**Awarded to:** Moore Business Forms, Bloomington  
**Amount:** \$25,397.00  
**Date:** August 9  
**Deliver to:** St. Paul  
**Delivery date:** Net 30 days as requested

**Item:** Snowmobile Renewal  
**Req.#:** 0360  
**Awarded to:** Moore Business Forms, Bloomington  
**Amount:** \$5,668.00  
**Date:** August 9  
**Deliver to:** St. Paul  
**Delivery date:** Per schedule

**Item:** All terrain vehicle renewal  
**Req.#:** 0361  
**Awarded to:** Moore Business Forms, Bloomington  
**Amount:** \$1,417.00  
**Date:** August 9  
**Deliver to:** St. Paul  
**Delivery date:** Per schedule

**Item:** IBI Catalog  
**Req.#:** 7667  
**Awarded to:** Mower House Color Graphics, Austin  
**Amount:** \$3,390.00  
**Date:** August 9  
**Deliver to:** Mankato  
**Delivery date:** Net 30 days

**Item:** IBI informational brochure  
**Req.#:** 7668  
**Awarded to:** Mower House Color Graphics, Austin  
**Amount:** \$3,421.00  
**Date:** August 9  
**Deliver to:** Mankato  
**Delivery date:** Net 30 days

**Item:** North Star newspaper  
**Req.#:** 8163  
**Awarded to:** Post Publications, New Hope  
**Amount:** \$2,513.25  
**Date:** August 8  
**Deliver to:** Brooklyn Park  
**Delivery date:** Nine issues per schedule

### Minnesota Historical Society

#### Notice of Availability of Contract for Project Coordinator

The Minnesota Historical Society seeks independent contractor to coordinate activities and planning for educational programming and physical facilities development for anticipated Minnesota State Labor History Center, approx. 10/1/88-6/30/89, working 20 hrs/wk. Flex. hrs. Min. req.: B.A. or better in American hist., labor hist. or labor relations; knowledge of Am. labor hist. & MN labor hist.; research ability; good writing skills. Comp. commensurate with qual. and exper. Letter of application, resume and 3 ref. (name, address, tel.) must be received by Mark Schwartz, Contract Officer, 1500 Mississippi St., St. Paul, MN 55101, no later than 8/29/88.

### Department of Human Services

#### Moose Lake Regional Treatment Center

#### Notice of Request for Proposal for Medical Services

NOTICE IS HEREBY GIVEN that the Moose Lake Regional Treatment Center, Mental Health Bureau, Department of Human Services, is seeking the services for the period July 1, 1988 thru June 30, 1989. These services are to be performed as requested by the Administration of the Moose Lake Regional Treatment Center.

(1) **Physical therapy services** performed by a Registered Physical Therapist. Services include consultation, evaluation, direct therapy inservice, and program writing as needed. The estimated amount of contract is \$33,280.00.

(2) **Services of a Psychiatrist** to perform consultation services in Psychiatry for the Moose Lake Regional Treatment Center two days each week and the consultant will serve in an "On Call" capacity one night each week as agreed to by himself and the Medical Director of the Moose Lake Regional Treatment Center. Other consultations will occur via phone or mail as needed and as deemed appropriate. The estimated amount of contract is \$65,000.00.

(3) **Anesthesiology services** performed by a Registered Nurse Anesthetist for dental work performed on unmanageable Mentally Retarded clients, and for electro-convulsive therapy. The estimated amount of contract is \$29,920.00.

(4) **Services of consultants** who are trained and **experienced in the specialty of Gerontology** and in consultations in this field. The estimated amount of the contract is \$12,012.00.

Response to the above services must be received by September 16, 1988.

Direct inquiries to:

Frank R. Milczark  
Chief Executive Officer  
Moose Lake Regional Treatment Center  
Moose Lake, MN 55767  
(218) 485-4411 Ext. 242

### Telecommunication Access for Communicatively Impaired Persons Board

#### Notice of Request for Proposals to Operate the Minnesota Relay Service

The Minnesota Telecommunications Access for Communicatively Impaired persons (TACIP) Board has issued a Request for Proposals (RFP) for operation of a statewide relay service to enable communication between telephone users utilizing Telecommunication Devices for the Deaf (TDDs) and non-TDD telephone users.

Operation of the Minnesota Relay Service (MRS) shall involve purchasing, hiring, scheduling, training, supervising, monitoring and maintenance activities necessary to manage a quality telephone relay service. By Minnesota law, the operator of the MRS must be a local consumer organization that serves communicatively impaired persons.

The TACIP Board has estimated that the cost of this project over 2 years shall not exceed \$1,835,000. A project start date of December 1, 1988 is planned. The deadline for receipt of proposals is 3:00 p.m. Tuesday, September 6, 1988.

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## State Contracts and Advertised Bids

For a copy of the RFP, contact Patrick Wolf, 790 American Center Building, 150 East Kellogg Boulevard, St. Paul, Minnesota 55101. Telephone 612/296-0412 voice, 612/296-9863 TDD.

As a State agency, the TACIP Board reserves the right to cancel the solicitation, negotiate modifications with the selected contractor, and limit funding if it is considered to be in its best interest.

### Department of Trade and Economic Development Development of Automated Survey Report System for Business Retention and Expansion Program

The Development Resources Office of the Minnesota Department of Trade and Economic Development is soliciting proposals for the development of an automated survey report system for its Business Retention and Expansion Program. The report system should consist of the following:

- A document quality report for each participating community which will provide the results of the most significant questions in a format that includes appropriate text, tables and graphics.
- A report for each participating community which will provide the user with the balance of the survey results in an easily read and understandable format.
- The system will allow for reports to be generated by various geographic areas such as county and region.

The Business Retention and Expansion Program is a cooperative program between the department and participating communities. The survey instrument consists of approximately 150 data items.

Estimated contract cost is \$10,000.

Proposals should be received by MN DTED no later than 4 p.m., September 7, 1988.

The formal request for proposal may be requested and inquiries should be directed to:

Mr. Bill Coleman  
Development Resources Office  
900 American Center Building  
150 East Kellogg Boulevard  
St. Paul, MN 55101  
612-297-1169

### Department of Trade & Economic Development Office of Tourism

#### Request for Proposal for Regional Marketing Consultants

The Minnesota Office of Tourism is seeking proposals for a company or companies to provide marketing consultation in the creation and implementation of strategies to market one or more of the tourism regions, whose offices are located in Mankato, Brainerd, and Duluth, and specifically to improve and conduct a joint regional marketing program. The goal of each program is lead generation of qualified inquiries to be shared with local communities.

The estimated cost of each regional contract is:

- Southern (Mankato office) \$30,000
- Northcentral/West (Brainerd) \$25,000
- Northeast (Duluth) \$12,000
- Joint Regional Promotion \$30,000

Proposals that combine all four programs for an estimated \$100,000 are also encouraged.

Bids are to include planning, media buys, agency time and production costs.

For further information, specific contractor duties and application, contact:

## State Contracts and Advertised Bids

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Chuck Bloczynski  
Northeast Regional Tourism Office  
320 West 2nd Street #707  
Duluth, MN 55802  
218-723-4692

Proposals must be received no later than 5:00 p.m., September 6, 1988.

David J. Speer, Commissioner  
Minnesota Department of Trade and Economic Development

## Minnesota State University Board

### Request for Proposals for Design Services

The Minnesota State University Board—System Office is soliciting proposals from artists to produce a variety of design services for the System. Interested artists should indicate in their proposal their hourly rate listing separately the charge for design, type specification, and paste-up. Expenses for travel, if any, will be reimbursed at cost. Reimbursements for materials expended will be made at cost for each project as it develops. Keylining, typesetting and printing are not included in this solicitation, and will generally be bid separately. Selection of an artist/designer for any given project will take into consideration factors other than hourly rate, such as previous experience, perceived understanding of the Board's needs and ability to work with board staff to develop projects in a timely manner. Responders should not submit portfolios or samples of their work at this time.

The purpose of this solicitation is to establish a mailing list of interested contractors. Responders will be contacted and contracted with separately as the need for a specific project arises. Awards may be given to more than one artist during the term of this solicitation. It is anticipated that this solicitation will encompass a two year period (through June 30, 1990) after which time a new Request for Proposals will be advertised.

These services may include but not be limited to the following types of projects. The amounts listed with each project are examples only of the estimated costs for projects previously entered into and may or may not be repeated.

Annual Financial Report .....	\$800	Affirmative Action Brochures .....	\$200
Counselor Handbook & Wallchart .....	\$700	Fundraising Brochures .....	\$300
Stationary, Cards, Invitations .....	\$1400	Legislative Reports .....	\$100
Strategic Planning Report .....	\$450	Student Recruitment Materials .....	\$300
Legislative Request Book .....	\$800	Financial Aids Brochures .....	\$500
Collective Bargaining Contracts .....	\$800	Achievement Newsletter .....	\$2500

Proposals may be submitted at any time and should be addressed to:

Sharon Miller  
Director of Public Information  
Minnesota State University Board  
555 Park Street  
Suite 230

## Non-State Public Contracts

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The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

## Stearns County Purchasing

### Invitation to Bid Gasoline for J.O.B.S. Programs Clients

Stearns County invites bidders to bid regular and unleaded gasoline for J.O.B.S. Programs clients. All bidders shall be within a

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## Supreme Court Decisions

five (5) mile radius of the City of St. Cloud. This contract shall be awarded at the regularly scheduled Stearns County Board of Commissioners meeting of Tuesday, September 5, 1988 and shall be for the remainder of 1988 with an option to renew for three (3) additional one (1) year periods.

Specifications are available for prospective bidders after August 8, 1988. Bids will be opened Friday, August 26, 1988 at 10:00 a.m. in Room 103 of the Stearns County Courthouse. For additional information, please contact:

Renee Tamm or Steve Lueck  
Stearns County Purchasing  
P.O. Box 615  
St. Cloud, MN 56302-0615  
(612) 259-3607

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## State Grants

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

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## Department of Trade and Economic Development

### Community Development Division

### Notice of Availability of Community Development Corporation Program Administration Grant Funds

Pursuant to *Minnesota Statutes* 116J.982 (1987 Supp.) and *Minnesota Rules* Ch. 8300.5300, the Minnesota Department of Trade and Economic Development announces it will be accepting applications from eligible Community Development Corporations for Administration grant funds. Application packets are available August 17, 1988 and the application deadline is September 30, 1988 at 4:00 p.m.

Two hundred and fifty thousand (\$250,000) is available in grant funds. No minimum or maximum grant amounts have been established.

Application packages shall be available upon request from the department August 17, 1988.

All requests and inquiries should be directed to:

Patrick Conroy, Business Finance Specialist  
Community Development Division  
Minnesota Department of Trade and Economic Development  
900 American Center Building  
150 East Kellogg Boulevard  
St. Paul, MN 55101  
612/296-2262

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## Supreme Court Decisions

### Decisions Filed August 12, 1988

#### C5-86-2081 In the Matter of the Welfare of: K.S. Court of Appeals.

Appellant's petition for declaratory judgment was a proper method for bringing the procedural and substantive issues to this court.

A minor's settlement fund is always to be considered an available asset and resource within the meaning of *Minnesota Statutes* § 256B.06, subd. 1(3) (1986) and *Minnesota Statutes* § 252.27, subd. 2 (1986).

Affirmed. Yetka, J.

## Supreme Court Decisions

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**C8-87-349 Beltrami County, Minnesota, Appellant v. Karen Gloria Goodman, as Trustee for the Heirs of Randi Jean Goodman, Deceased, etc., Troy Adam Goodman v. Curt Damon Kemper, et al., County of Beltrami, Appellant. Beltrami County.**

A minor's wrongful death settlement fund is available as income or resources under *Minnesota Statutes* § 260.251, subd. 1(b) to reimburse a county for foster care provided to the minor.

Reversed and remanded. Wahl, J.

**C2-87-1061 Real Properties, Inc., et al. v. Mission Insurance Company, et al., George B. Holman & Co., Inc., petitioner, Appellant, Barrett Moving & Storage. Court of Appeals.**

The foreign defendant's contacts with Minnesota are insufficient for personal jurisdiction in this state.

Reversed. Simonett, J.

Took no part, Kelley, J.

**C8-87-1890 James J. Schumacher, Arnold J. Feinberg, Robert H. Schumacher, and Ron McDaniels v. City of Excelsior, Minnesota, Appellant. Hennepin County.**

The evidence does not support the trial court's findings that the street improvements resulted in no assessable special benefit to the subject property.

Reversed and remanded. Simonett, J.

Dissenting, Popovich, J., Amdahl, C.J. and Kelley, J.

**C9-88-516 James R. Brisbois v. Barry Cartage and Ideal Mutual Insurance Company, Relators. Workers' Compensation Court of Appeals.**

The employee's affidavit of prejudice requesting removal of the compensation judge was untimely filed.

Reversed and remanded. Kelley, J.

**C8-87-691 In Re Petition for Disciplinary Action Against Robert Munns, an Attorney at Law of the State of Minnesota. Supreme Court.**

Suspended. Per Curiam.

## Tax Court

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Pursuant to Minn. Stat. § 271.06, subd. 1, an appeal to the tax court may be taken from any official order of the Commissioner of Revenue regarding any tax, fee or assessment, or any matter concerning the tax laws listed in § 271.01, subd. 5, by an interested or affected person, by any political subdivision of the state, by the Attorney General in behalf of the state, or by any resident taxpayer of the state in behalf of the state in case the Attorney General, upon request, shall refuse to appeal. Decisions of the tax court are printed in the *State Register*, except in the case of appeals dealing with property valuation, assessment, or taxation for property tax purposes.

### Tax Court—Regular Division

**Docket No. 5051—Dated: 21 July 1988**

**Hungry Pilgrim, Inc., Appellant, vs. Commissioner of Revenue, Appellee.**

The above-entitled matter came on for hearing before the Honorable Arthur C. Roemer, Judge of the Minnesota Tax Court, on July 7, 1988, at the Courtroom of the Tax Court, 520 Lafayette Road, St. Paul, Minnesota.

Donald Poupard, President of the appellant, appeared on behalf of the appellant.

Pursuant to permission of the Court, the Commissioner of Revenue was represented by Robert R. Benson, Appeals Officer of the Department of Revenue.

The appeal at issue is from the Commissioner's Order imposing a delinquent sales tax penalty for the taxable periods 11/86, 12/86 and 1/87.

The Court, having heard and considered the evidence adduced at the hearing and upon all of the files and records herein, now makes the following:

#### FINDINGS OF FACT

1. Appellant is a corporation whose principal business activities consist of operating a restaurant.

2. Appellant is a partially state-funded business, operating under the 503 Omni Program.
3. Appellant's sales tax returns were prepared by a part-time unpaid bookkeeper.
4. The following delinquencies occurred in the case of the withholding taxes of appellant:

February, 1986	Delinquent Additional Withholding
April, 1986	Delinquent Withholding Return
June, 1986	Delinquent Withholding Deposit

Penalty was abated in each of the above cases after a request for abatement.

5. Delinquent sales tax returns were filed for the months of December, 1985, January, 1986, February, 1986, and June, 1986. Penalty was abated in each case following a request for abatement by appellant.

6. The sole issue in this case involves the penalty imposed by the Commissioner pursuant to the statute for late filing of November, 1986, December, 1986 and January, 1987 sales tax returns.

7. The Court finds the imposition of the penalty is not unfair and unreasonable.

8. The attached Memorandum is hereby made a part of these Findings of Fact.

#### **CONCLUSIONS OF LAW**

1. The Orders of the Commissioner of Revenue imposing penalties for late filing of the November, 1986, December, 1986 and January, 1987 sales tax returns is hereby affirmed.

LET JUDGMENT BE ENTERED ACCORDINGLY. A STAY OF 15 DAYS IS HEREBY ORDERED.

BY THE COURT,

Arthur C. Roemer, Judge  
Minnesota Tax Court

### **Tax Court—Regular Division**

#### **Docket No. 4954—Dated: 5 August 1988**

**Peter Reuter, Appellant, vs. Commissioner of Revenue, Appellee.**

The above-entitled matter came on for hearing before the Honorable Arthur C. Roemer, Judge of the Minnesota Tax Court, on May 5, 1988, at the Stearns County Courthouse in St. Cloud, Minnesota.

Peter J. Fuchsteiner, Attorney at Law, represented the appellant.

Sarah G. Mulligan, Special Assistant Attorney General, appeared on behalf of the appellee.

The issue presented by this appeal is whether the appellant was domiciled in Minnesota during the period January 8, 1981 through May, 1983.

Post-trial briefs were filed by both parties and the case was submitted to the Court for decision on July 18, 1988.

The Court, having heard and considered the evidence adduced at the hearing and upon all of the files and records herein, now makes the following:

#### **FINDINGS OF FACT**

1. The appellant was born in Minnesota and his parents reside on a farm near Hastings, Minnesota. His young daughter lived in Cottage Grove with her mother (who was divorced from the appellant).

2. Appellant, for several years preceding the period at issue and during the period at issue, was a construction worker, more specifically, a boilermaker.

3. Due to limited employment in Minnesota, and at the suggestion of his union, appellant left for the Los Angeles, California area on January 7, 1981, driving there in a truck which he owned.

4. Appellant took all personal property with him except a 1977 Toyota automobile, a large stereo and a few other items (guns, large tools, books, etc.) which he left with his parents in Hastings.

5. Appellant immediately obtained employment with Pittsburgh Des Moines Corp of Sacramento, and later with the C. F. Braun Construction Company, working at several locations during the first 7 or 8 months after his move to California, and living in various motels in Barstow and Eltoro. In September, 1981, appellant rented a partially furnished apartment in Long Beach for \$250 per month (on a month to month tenancy) which he occupied for 6 months.

6. Appellant returned by air from California on June 7, 1981 for a 3-day visit, upon the conclusion of which he drove his Toyota back to California. He did not return to Minnesota again until May 11, 1983.

## Tax Court

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7. After employment ended in California and at the suggestion of the union, appellant obtained employment in Las Vegas, Nevada with the Morrison Knudsen Co. Appellant moved to Las Vegas, Nevada in February or March, 1982, and rented a partially furnished apartment for \$375 per month on a month to month tenancy.
8. During his employment in California and Nevada, appellant retained his Minnesota savings account and also his Norwest Bank (Hastings, Minnesota) checking account which he used to pay credit card and child support obligations. He never opened a checking account in California or Nevada.
9. Appellant opened a savings account at the Bank of America in Eltoro, California in May or June, 1981, which he continued to use until May, 1983, when he returned to Minnesota. He did not open a bank account in Las Vegas, Nevada.
10. Appellant retained his parents' home address as his permanent mailing address for business mail, including American Express and Mastercard credit cards, address on income tax returns, etc. The only mail sent to his Long Beach apartment was utility bills and mail forwarded by his parents. A larger portion of his mail was received at his Las Vegas apartment.
11. A 1981 California income tax return was filed by appellant listing his status as a part-year resident. He used his parents' address in Hastings, Minnesota as his "current home address." In 1982 appellant did not file a state income tax return (Nevada has no state income tax).
12. Federal income tax returns were filed for the taxable years 1981 and 1982 using his parents' mailing address and claiming "away from home" business expense deductions. These deductions, amounting to \$8,357 for 1981 and \$12,378 for 1982, were subsequently disallowed by the Internal Revenue Service.
13. Appellant purchased a van on June 17, 1982 in Las Vegas after selling his car in 5/82 and his truck in 6/82, both of which were still registered and licensed in Minnesota. The van was registered in the State of Nevada, and financing was arranged through General Motors Acceptance Corporation (GMAC) using a Las Vegas address for appellant.
14. Appellant maintained the same automobile insurance policy obtained in Minnesota on his car and truck until he sold them. The van purchased in Las Vegas was insured through a Nevada insurer.
15. Upon expiration of his Minnesota driver's license in October, 1982, appellant obtained a Nevada driver's license. Appellant never obtained a California driver's license.
16. From April, 1983 through May, 1983, appellant was unemployed and received unemployment benefits from the State of Nevada.
17. On May 11, 1983, appellant returned to Minnesota on vacation along with his fiancée, to introduce her to his family.
18. After vacationing 3 weeks in Minnesota, appellant and his fiancée mutually agreed to live in Minnesota.
19. Appellant sought and obtained employment as a boilermaker in Minnesota within a few days of his return to Minnesota, and worked steadily in that trade until 1986.
20. Appellant's fiancée called her employer in Las Vegas and quit her job. In late May, 1983, appellant's fiancée returned to Las Vegas, packed her personal belongings and those of appellant, and returned to Minnesota.
21. During the period 1981 through May, 1983, appellant did not vote in any election.
22. By order dated August 14, 1987, the Commissioner filed returns for appellant for the years 1981 and 1982. The 1981 return assessed income tax of \$2,306.00, and \$820.62 penalty, plus applicable interest. The 1982 return assessed \$3,998.59 in income tax, a \$1,625.11 penalty, and applicable interest. The basis of the order was that appellant Peter Reuter was a resident and domiciliary of Minnesota for the 1981 and 1982 tax years, and the income he received from California and Nevada sources was taxable in Minnesota.
23. Appellant was domiciled in Minnesota for taxable years 1981 through 1983.
24. The attached Memorandum is hereby made a part of these Findings of Fact.

### CONCLUSIONS OF LAW

1. Appellant remained domiciled in Minnesota during the period January, 1981 through May, 1983.
2. The Orders of the Commissioner of Revenue dated August 14, 1987, assessing income tax for the taxable years 1981 and 1982, are hereby affirmed.

LET JUDGMENT BE ENTERED ACCORDINGLY. A STAY OF 15 DAYS IS HEREBY ORDERED.

BY THE COURT,  
Arthur C. Roemer, Judge  
Minnesota Tax Court

# Announcements

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**Environmental Quality Board (EQB):** Boise Cascade Corporation, Boise, Idaho has requested a variance to commence construction of a portion of its Boise Cascade Paper Mill Expansion, International Falls, MN, prior to completion of environmental review. Comments must be received at the EQB offices by August 29, 1988. Deadline for comments on these other projects are due September 7 to the regional governing authority listed: 80th Place Addition, City of Cottage Grove; and Hallmark Ponds, City of Oakdale. Petitions for review of environmental impact have been received by the following government units for the projects listed: MN Pollution Control Agency (MPCA), NSP Ash Storage Facility-Mankato; and City of Lake Elmo for the Linders Greenhouse-Lake Elmo. Contact EQB Monitor editor Gregg Downing for more information (612) 296-8253.

**Arts Board Elects Officers:** At its annual meeting in Moorhead on July 21, the Minnesota State Arts Board re-elected the following officers: Karen B. Gray, chair; Jim Nardone, vice-chair; and Mil Sahlstrom, secretary.

**Arts Board Statewide Hearings:** The Minnesota State Arts Board is holding four public hearings throughout the state to gather comment on its proposed biennial plan and budget, that will guide the development of the Arts Board's programs and services for 1990-91. Public testimony will be accepted in either written or oral form. Oral presentations will be limited to five minutes. If preferred, participants may submit their remarks in writing within two working days after the last scheduled hearing. Testimony will be given before Arts Board staff, members of the governing board, and the general public. Persons who wish to be assured of a time to speak should call the Arts Board at (612) 297-2603 or toll-free within Minnesota at (800) 652-9747. A summary of the Biennial Plan is available by mail or can be reviewed at any of the state's eleven regional arts councils. For a copy of the proposed plan call the Arts Board. Those attending a regional hearing will receive a summary of the plan at the door. For more information call 612-297-4211. The four public hearings are: **Marshall (August 15 5:30 p.m.)** Southwest State University, 217 Lecture Center Building, Highways 19 & 23. **Minneapolis (August 16 4:00 p.m.)** GENERAL CONSTITUENCY HEARING, Walker Art Center, Lecture Room, Lower Level, Vineland Place. **Brainerd (September 14 7:00 p.m.)** Brainerd Public Library, 416 South 4th Street. **Thief River Falls (September 15 7:30 p.m.)** Northwest Regional Development Commission, 525 Brooks Avenue South. The Minnesota State Arts Board, a state agency that fosters excellence in the arts, is dedicated to making the arts available to all citizens in Minnesota. It accomplishes this by providing grants for a wide variety of programs in the performing, visual, and literary arts, as well as offering technical assistance to individuals and organizations throughout the state. With support from the Minnesota State Legislature, private foundations, and the federal government, the Arts Board is an essential link in the funding chain that nurtures Minnesota's artistic community.

**Volunteers Helping Hungry and Homeless to be Honored:** The state Department of Jobs and Training, for the third consecutive year, will honor a group of Minnesotans whose volunteer efforts have provided help to Minnesota's hungry and homeless people. The 11 volunteers, who were chosen from nominations submitted from throughout the state, will be guests at a special recognition luncheon Aug. 20 at the St. Paul Hotel. Co-sponsoring the event this year are the Minnesota Foodbank Network and the Minnesota Coalition for the Homeless. The 11 outstanding volunteers are Jean Anderson, Richfield; Pat Babcock, Minneapolis; Michael Brown, St. Cloud; Don Caton, Minneapolis; Dr. Ken Covey, Moorhead; Mercein Holzemer, Madison; Bill Jellison, Eden Prairie; Pamela Kramer, Duluth; Julie Manworren, St. Paul; Helen Reichert, Bloomington; and Louise Schmid, Marshall.

**New Hazardous Waste Transporter Law:** Transporters and generators of hazardous waste are reminded that the new Minnesota Hazardous Waste Transporter License Law is now in effect and will be enforced. Individuals or firms transporting any amount of hazardous waste that requires a manifest or shipping papers under Minnesota Pollution Control Agency rules must now have a hazardous waste transporter license in addition to a U.S. Environmental Protection Agency (EPA) identification number. Transporting hazardous waste via unlicensed carriers is unlawful. Licenses are issued by Mn/DOT Office of Motor Carrier Safety & Compliance. In addition to the new licensing, all trucks and trailers used to transport hazardous waste require a Mn/DOT issued decal that must be renewed annually. The new 3-year license required by law costs \$500. Decals cost \$25 per vehicle, per year. Individuals or companies planning to ship hazardous waste must have motor carrier insurance on file to purchase the new license. Transporting hazardous waste without a license can result in severe criminal or administrative penalties. For further information about obtaining a license, contact Michael Ritchie, Mn/DOT Administrative Truck Center at 612/297-1646 or write to Mn/DOT Administrative Truck Center, Office of Motor Carrier Safety & Compliance, 151 Livestock Exchange Building, 100 Stockyards Road, South St. Paul, Minnesota 55075.

**Minnesota Sentencing Guidelines Commission:** A regular meeting of the commission will be held Thursday 18 August at 6:30 p.m. at the Holiday Inn-Capitol, Sibley Rooms A & B, 161 St. Anthony, St. Paul. On the agenda is an update from the Attorney General's Task Force on Violence Against Women. Following the regular meeting is a meeting of the Nonimprisonment Guidelines Committee of the Whole with discussion of first option for nonimprisonment guidelines on the agenda.



## Woodworking for Wildlife

**Woodworking for Wildlife**, delightfully written and carefully illustrated with a variety of game bird and mammal box designs. Includes important information on the placement of nests in proper habitat areas and maintenance requirements. Diagrams, 48 pp. Code #9-14, \$3.95.

**Help Minnesota's Wildlife**, feed the birds and give to the Nongame Wildlife Checkoff on your Minnesota Tax Forms. Poster. 22" x 17", full color. Code #9-2, \$4.00.

**Fifty Birds of Town and City**, describes the activities and habitats of these birds commonly seen today through full color paintings, Hardbound. 50 pp. Code #16-23, \$7.50.

**Mammals of Minnesota**, discusses wild mammals that inhabit Minnesota today, or in the recent past. Tells how to identify them, their distribution in the state, and their natural history. U of M Press, 1977, illustrated, index, bibliography, paperbound, 290 pp. Code #19-35, \$15.95.

**Bird Portraits in Color**, a total of 295 species of birds are depicted through magnificent illustrations, reproduced in seven-color lithography, accompanied by authoritative information about birds' activities, habitats, songs, and other characteristics, U of M Press, 1980, index, 92 color plates, hardbound. Code #19-41, \$12.95.

TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax, and \$1.50 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.



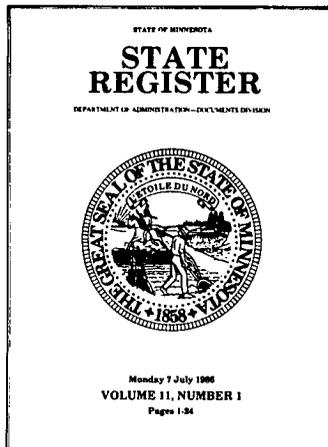
## Charitable Gambling Directory

A complete listing in alphabetical order of organizations licensed for charitable gambling in the state. Includes the name, address, zip code and name of contact person. 64 pages. Code #1-11. \$20.00.

**CHARITABLE GAMBLING RULES**, governing the conduct of charitable gambling events like bingo. Code #3-3, \$5.00.

TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax, and \$1.50 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.

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## We want you to have our business—\$1 billion annually

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For 50¢ a day, the price of a **Wall Street Journal**, we will deliver to your office the most effective and economical means of tracking state contracts. The smart way to stay in the know, and land the business of state government, is with the **State Register**.

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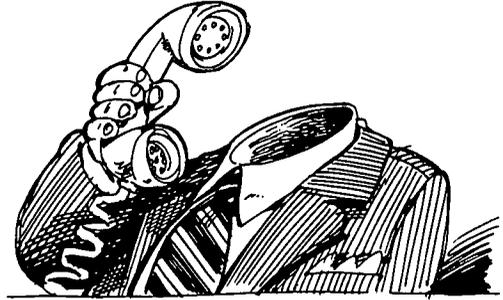
An annual subscription is \$130 and a 13-week trial subscription is \$40. MasterCard/VISA orders can be taken over the phone, otherwise prepayment is required. Send your orders to the Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155.

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## Ever called and been transferred to this guy?

**1987 & 1988 State of Minnesota Telephone Directory.** Get a direct line to the persons you want to speak to. Contains names, numbers, and agencies in the executive, legislative and judicial branches of state government. Four sections give listings alphabetically name, agency, Minnesota region, plus an index for cross referencing. Over 250 pages, paperback, 8½"x11". Code #1-87, \$10.95

**U.S. Government Manual 1987-88.** Contains comprehensive information on federal agencies of the legislative, judicial and executive branches of government. Each agency description includes address, phone number, a list of principal officials, a summary of each agency's purpose and programs and activities. Paperback 940 pages with appendices and index. Code #16-46. \$20.00



TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "Documents." Make checks payable to the State of Minnesota. Please include 6% sales tax, and \$1.50 for postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.

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## Department of Commerce Regulated Profession Publications

**Banking Laws 1986.** Complete text of state law governing banks, trust companies and other financial institutions. Code #2-76 \$29.95

**Business and Nonprofit Corporation Act 1987.** Laws governing establishment and conduct of for-profit and non-profit corporations in Minnesota. Chapters 80B, 302A, 317. Code #2-87 \$10.00

**Fair Labor Standards Act 1987.** Minimum wage and overtime compensation standards for employers. Chapter 177. Code #2-75 \$5.00

**Insurance Laws 1987.** A compendium of laws applicable to the insurance business. Includes chapters on company and individual agents licensing requirements. Code #2-1, \$20.00

**Insurance Rules 1987.** Essential licensing information for businesses and agents. Includes standards on policies, practices, marketing and continuing education. Code #3-1 \$15.00

**Notary Public Laws 1987.** Statutory requirements regarding the oath of office, necessary bond, and taking of depositions. Includes an explanation of the term of the office and procedures for removal from office. Code #2-13 \$4.00

**Real Estate Laws 1987.** Complete and up-to-date extract from the 1986 Minnesota Statutes. Code #2-92 \$6.00

**Real Estate Rules 1987.** Contains all education and licensing requirements for agents. Chapters 2800, 2805, and 2810. Code #3-99 \$8.00

**Securities Laws 1987.** Governs the activities of broker/dealers, agents or investment advisors. Chapter 80A. Code #2-12 \$6.00

**Securities Rules 1987.** Subjects include standards of conduct, equity securities, investment companies and more. Chapter 2875. Code #3-5 \$13.00

**Banking Rules 1987.** New rules are expected in early fall '87. Call then for more information. Code #3-81, \$6.00

**Uniform Commercial Code 1986.** Chapter 336, U.S. laws governing trade, including contracts, title, payment, warranties, performance and liability. Code #2-2 \$10.00

**Mailing Lists.** All kinds available. A catalog will be available in late summer '87. Call to receive a copy. (612) 297-2552 or 296-0930.

TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax, and \$1.50 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.

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## Pheasants in Minnesota

**Pheasants in Minnesota**, focusing exclusively on the ringneck pheasant, this DNR booklet tells of this popular game bird's origin, introduction and development in Minnesota. Through many full-color photos the book shows the pheasant in various settings, tells how to maintain wildlife habitat and explains the wise management of the hunt. A great gift for each member of your hunting party, or as a memento to a special Minnesota hunting vacation. Quantity discounts available. Code #9-13, \$5.95.

**Woodworking for Wildlife**, delightfully written and carefully illustrated with a variety of game bird and mammal box designs. Includes important information on the placement of nests in proper habitat areas and maintenance requirements. Diagrams, 48 pp. Code #9-14, \$3.95.



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Attention			Plus 6% tax MN Residents Only		
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Complete attached order blank. Include either your VISA/MasterCard number with the expiration date, or a check/money order made out to the State of Minnesota. Orders by phone are accepted when purchasing with your VISA/MasterCard or if you have a customer deposit account. Please include a phone number where you can be reached during the day in case we have questions about your order. Please include 6% sales tax and \$1.50 postage and handling.  
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Merchandise may be returned at \$1.50 restocking charge, if it is in resalable condition.  
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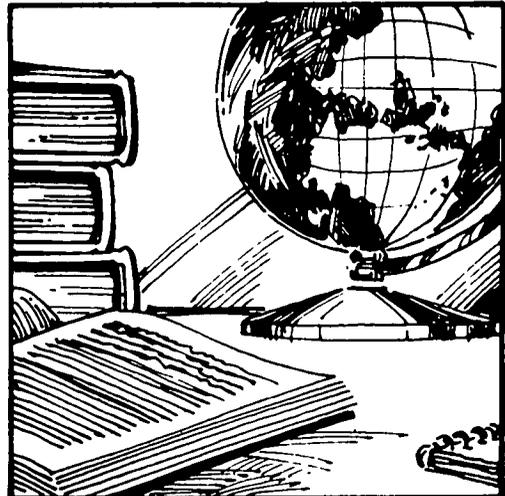
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## Get Smart with these Education Resources

**Board of Teaching-Licensure Rules 1987. Minnesota Rules Chapter 8700.** Requirements for the issuance and renewal of all licenses, from vo-tech and hearing impaired to librarians and media generalists. Includes the Code of Ethics for Minnesota Teachers, and standards for teachers prepared in other states. Code #3-74. \$7.00 plus tax.

**Education Directory 1987-88.** All the elementary and secondary schools in the state. Includes Minnesota school districts, superintendents, boards, principals, district addresses, phone numbers and enrollment figures. Code #1-93. \$6.00 plus tax.

**Minnesota Guidebook to State Agency Services 1987-1990.** Packed with information to help you cut red tape for easy and fast service from state agencies. Its 640 pages guide you through license requirements, forms, fees, reports, services, grants, and more. Provides hundreds of addresses, phones and agency descriptions. Code #1-4. \$15.00 plus tax.



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## Good Business Decisions are Made with Good Information

**Minnesota Manufacturer's Directory.** More than 7,000 entries that include name, address, phone number, staff size, sales volume, market area, year of establishment, type of firm, C.E.O., Sales or Marketing Manager, Purchasing Manager and four major manufactured products. Code #40-2, \$73.00 plus tax.

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## **The Rules of the Game—a Wise Investment**

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**Minnesota Guidebook to State Agency Services, 1987-1990.** Packed with information to help you, this 640-page resource guides you through license requirements, forms, fees, reports, services, grants, and more. Its listing of addresses, phones, and agency descriptions cut red tape for easy and fast service from state agencies. Code #1-4, \$15.00 plus tax.



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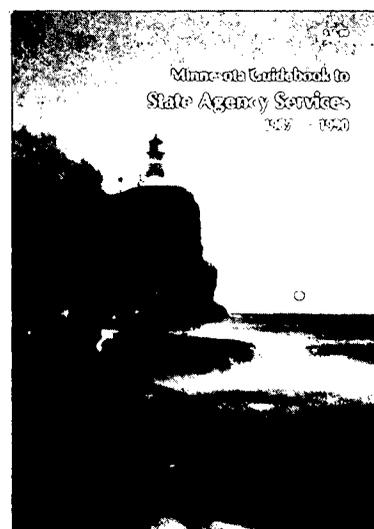
## **A Beacon to Guide You—Minnesota's Owners Manual**

You'll enjoy smooth sailing through your business with state government with the *Minnesota Guidebook to State Agency Services 1987-1990*.

Considered one of the finest resources to Minnesota's state agencies, this valuable and useful book is a treasure awaiting your discovery.

Packed with information to help you, its 640 pages guide you through license requirements, forms, fees, reports, services, grants, hotlines, maps, history, travel highlights and more. Its listing of addresses, phones, and agency descriptions cuts red tape so you get easy and fast service.

Copies cost \$15.00 (+90¢ tax, MN residents only). Make checks out to the "State of Minnesota" and send to the Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. MasterCard and VISA orders can be taken over the phone by calling (612) 297-3000 or toll-free in Minnesota 1-800-652-9747.



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## Welcome wildlife to your property

**Landscaping for Wildlife.** Attract wildlife to your land and gardens, farms and woodlots by spreading nature's welcome mat. Songbirds, butterflies, hummingbirds, pheasants, deer and other wildlife are drawn through these gardening tips and landscaping techniques that add natural beauty to your property and habitat for wildlife. Over 70 color photos and 144 pages give you simple, enjoyable, and inexpensive methods for adding the right touches for a "wildlife party" on your grounds, whether urban or rural. Stock #9-15, \$6.95 plus tax.

**Woodworking for Wildlife.** Songbirds, owls, ducks, geese, loons and other wildlife will show appreciation for your skills by adding a "wild" dimension to your property. Carefully illustrated with a variety of game bird and mammal box designs, this booklet provides important tips on the placement of nest in proper habitat areas and maintenance requirements. Construction diagrams included. 47 pp. Stock #9-14, \$3.95 plus tax.

**Wildlife Set.** Order both books above as a set and save 10%. Stock #9-20, \$9.95 plus tax.



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**Room at the Inn Wisconsin.** Includes hard-to-find lodgings in out-of-the-way places, as well as in Wisconsin's major metropolitan areas and most popular vacation destinations. 224pp. Stock #19-3, \$9.95 plus tax.

**Room at the Inn Minnesota.** Looking for a weekday or weekend get-away? For a business meeting or simply pleasure? This is the only guide to more than 50 historic "Bed & Breakfast" homes, hotels, and country inns and all are within a day's drive of the Twin Cities. 127pp. Stock #19-72, \$7.95 plus tax.

**Roughing It Elegantly.** A guide for the canoe camper visiting the BWCA, Voyageurs Park and Quetico Provincial Park. Full of practical tips and information: planning, organizing, packing, site location, and camp set-up. Simple, creative, enjoyable meals are a major feature. 159pp. Stock #9-3, \$9.95 plus tax.

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## Minnesota: national leader in education

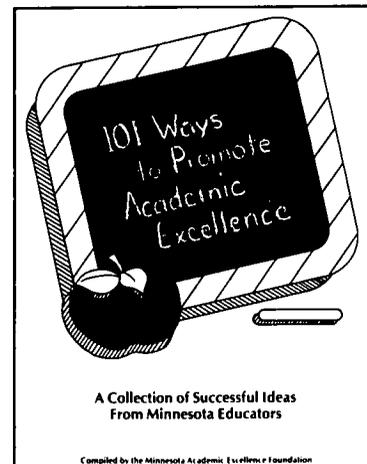
### 101 Ways to Promote Academic Excellence

A collection of nuts-and-bolts methods educators have successfully used to foster academic achievement. These are techniques that directly help students, can be replicated easily, are cost-effective, and that work in meeting public education's great challenge: helping every single child learn. Code #5-1, \$4.50.

### Education Directory, 1987-88

This popular comprehensive directory contains Minnesota school districts, superintendents, principals, addresses, phone numbers, and enrollment. 128 pages, paperbound. Code #1-93, \$6.00.

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The Minnesota Documents Division has a variety of mailing lists of licensed professionals and permit holders that will enable you to focus your marketing efforts on a targeted audience.

Types of lists available are: registered nurses, real estate agents, physicians, insurance agents, boatowners, hunters, cosmetologists, teachers, and many more! And you can get them on printouts, cheshire/pressure sensitive labels, as well as 9-track magnetic tapes.

What's more, you can choose from several selection capabilities. You will find our selections most helpful and beneficial to your business when you learn that you can acquire names and addresses of individuals in the areas you need to target most.

Find out more about our mailing lists by writing for our free mailing list catalog. In a hurry? Call (612) 297-2552 for more information. Requests can be sent to: Minnesota Documents Division, Mailing List Operation, 117 University Avenue, St. Paul, MN 55155.

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## Minnesota Manufacturer's Directory 1987-88

NEW: In the directory this year are two titles (where applicable) Chief Engineer and Data Processing Manager.



UPDATED: Name, address, phone number, staff size, sales volume, market area, year of establishment, type of firm, C. E. O., Sales or Marketing Manager, Purchasing Manager and four major manufactured products. Code #40-2, \$73.00.



REVISED: There are more than 7,000 changes to the 7,068 entries.



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## Voices of the Loon

Its voice severs the bonds to the world of cities, traffic, crowds, lights and noise. The lyrical magic of the loon, sometimes hauntingly eerie, makes the skin tingle, and the hair on the back of the neck stand on edge, awakening a primitive response. Its solitary wail turns the shadowy wilderness into a mysterious path into eternity.

*Voices of the Loon*, cassette tape, includes introduction and loon call identification, chorus from a distant lake, tremolo duet, wail duet, border confrontation, wails with morning songbird chorus, tremolos while running, wails during a thunderstorm, and coyotes calling with loons. Code #19-73, \$12.00.

*The Loon: Voice of the Wilderness*, hardbound with color plates and illustrations, 143 pages. Code #19-54, \$15.95.

*Loon Calendar 1988*, beautiful photographs and scenes. Code #15-40, \$6.95.

*Loon Lapel Pin*. Code #15-30, \$2.49.

*Loon Windsock*, 56 inches long in full color. Code #15-29, \$19.95.

*Loon Nature Print*, full-color poster 16" x 22", Code #15-18, \$3.00.

*Loon with baby*-poster, 16" x 20". Code #15-48d. \$3.00.



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# Minnesota's future environment

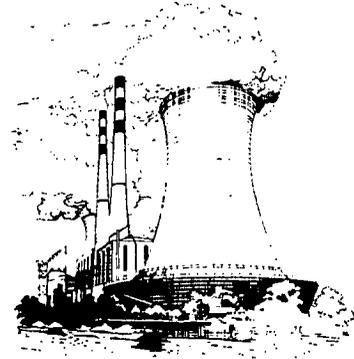
The issue of environmental protection is of continuing interest to both Minnesota business and the general public. Stay abreast of changes in state government regulations with these publications.

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Laws dealing with water pollution, disposal facilities, solid waste management, the MN Environmental Rights Act, recycling, and more. Code No. 2-21. \$15.00.

## 1987 Hazardous Waste Rules

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Career Opportunity Bulletin, 6 mos.	\$ 20.00	90-4	State Register, 3 mos. trial can be converted to a full subscription for \$90 at end of trial	\$ 40.00	90-2
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Chapters 2800, 2805, and 2810 from the Minnesota Rules. *Essential* for both students and established brokers and salespersons. It contains all education and licensing requirements. Code No. 3-99. \$8.00

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Includes all the changes made by the 1986 State Legislature. Complete and up-to-date. Code No. 2-92. \$6.00.



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**Wings of the North.** Beautiful, full color photographs of 60 North American birds, with information on behavior, biology and ecology of each. Stock #9-17. \$18.95.

**Love of Loons.** Spectacular photographs and meticulous research on loon's relationship to its family, environment, other animals and humans. 96pp. Stock #9-22. \$12.95.

**Landscaping for Wildlife.** Attract songbirds, deer, butterflies, hummingbirds, pheasants, and other wildlife to your property by using the tips in this 144-page, 4-color book. Stock #9-15, \$6.95 plus tax. See "Special Set Offer" below.

**Woodworking for Wildlife.** Carefully illustrated with a variety of game bird and mammal box designs, including maintenance requirements and important tips on placement of nests in proper habitat areas. 47 pages with diagrams. Stock #9-14, \$3.95 plus tax. See "Special Set Offer" below.

**"Special Set Offer."** Save 10% by purchasing the two books together on wildlife mentioned above. Stock #9-20, \$9.95 plus tax.

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